

Part – A

AQAR for the year

2014-15

I. Details of the Institution

1.1 Name of the Institution

BJR GOVERNMENT DEGREE

1.2 Address Line 1

11-2-306, BAZARGHAT

Address Line 2

NAMPALLY,

City/Town

HYDERABAD

State

TELANGANA

Pin Code

500001

Institution e-mail address

Bjrnampally.ejkc@gmail.com

Contact Nos.

040-23230354

Name of the Head of the Institution:

DR.K.JAGADEESH KRISHNA
KUMAR

Tel. No. with STD Code:

040-23230354

Mobile:

9494822667

Name of the IQAC Co-ordinator:

Dr.R.Praveen Kumar Reddy

Mobile:

9491844205

IQAC e-mail address:

bjrgdcqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) TSCOGN21339

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.Bjrgdc.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle				
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12/06/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

OSMANIA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	5		
2.2 No. of Administrative/Technical staff	1		
2.3 No. of students	3		
2.4 No. of Management representatives	0		
2.5 No. of Alumni	3		
2.6 No. of any other stakeholder and community representatives	1		
2.7 No. of Employers/ Industrialists	2		
2.8 No. of other External Experts	2		
2.9 Total No. of members	16		
2.10 No. of IQAC meetings held	4		
2.11 No. of meetings with various stakeholders:	No.	4	Faculty 2
	Non-Teaching Staff	1	Alumni 1
	Students		Others 0
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
If yes, mention the amount	<input type="text"/>		

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

RELEVANCE OF IQAC AND IMPROVEMENT OF QUALITY EDUCATION

2.14 Significant Activities and contributions made by IQAC

MRPS, STUDY PROJECTS, FIELD TRIPS

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
ENCOURAGED STAFF TO APPLY FOR MRPS	5 MRPS SANCTIONED
ENCOURAGED STAFF TO APPLY FOR SEMINARS	3 NATIONAL SEMINARS SANCTIONED

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

STAFF COUNCIL

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	10	0	4	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	5	4		
Others	2	5		
Total	17	9	4	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes			
Semester				
Trimester				
Annual	10			

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

ENGLISH SYLLABUS CHANGED.MORE SKILLFULL AND JOB ORIENTED

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	10	1		10

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	1	0	0	0	0	2	0	2	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

6

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	17	
Presented papers	3	17	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

All the staff are well versed with ICT usage.

2.7 Total No. of actual teaching days during this academic year

176

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students

79

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA						
BCOM						
BSC						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

PLAN ACADAMIC ACTIVITIES, REVIEW IN MEETINGS, SUGGESTIONS FOR IMPROVEMENT

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	1
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	6
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	13	0	2
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraged students to undertake study projects.

Encouraged staff to apply for MRPs and Seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	5	0	1
Outlay in Rs. Lakhs	0.8		0	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	22	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	5	UGC	1645000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	5		164500	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

6

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 50 State level 2

National level 2 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0

National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0

National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0

National level 0 International level 0

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- RTI awareness programme by commerce department
- Organ donation programme by zoology department
- DNA Finger printing
- Voter Awareness programme
- Consumer Awareness programme
- Blood donation camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 acres	1649 sq yards	State govt,MP&MLC LADS	
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computerised. Student management information software has been installed and non teaching staff were trained on its usage.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16239	2152740	0	0	16239	2152740
Reference Books	4060	503500	0	0	4060	503500
e-Books						
Journals			9	510	9	510
e-Journals		5000		5000		5000
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	2	5	0	0			
Added	1	0	9	0	0	automated		
Total	35	2	14	0	0			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access provided to all departments.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.14
ii) Campus Infrastructure and facilities	0.36
iii) Equipments	0.72
iv) Others	0.04
Total :	1.27

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Orientation course conducted to all freshers and Bridge course conducted to non commerce students. Students encouraged to contribute for articles of student magazines.

5.2 Efforts made by the institution for tracking the progression

Student progression register maintained and students are given special counselling and guidance by the class teachers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
568			

(b) No. of students outside the state

2

(c) No. of international students

0

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
233	73	14	199	47	519	251	74	14	229	35	568

Demand ratio 1.23

Dropout % 8

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students were given career guidance.

No. of students beneficiaries

10

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	10

5.6 Details of student counselling and career guidance

Not available

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

Women empowerment cell and internal complaint cell were formed to look after the matters of problems in college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	380	Not yet released
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Class room painting, Purchase of sports Equipment.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

EMPOWERMENT OF YOUTH BY PROVIDING QUALITY EDUCATION TO MAKE THEM COMPETENT, SELF RELIANT AND RESPONSIBLE SOCIETY BUILDERS, PROFESSIONALS. Mission: KNOWLEDGE FOR UNIVERSAL WELFARE “GYANAM SARVA HITHAYA”
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6.2 Does the Institution has a management Information System

yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

ICT based teaching adopted. Students are given live examples.

6.3.2 Teaching and Learning

Lecture method, ICT method, Question Answer method, group discussion, through MANA TV, Seminars.
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6.3.3 Examination and Evaluation

Continuous evaluation of students through unit tests, assignments, half yearly and prefinal examinations. Weak students were given special coaching.

6.3.4 Research and Development

Students were encouraged by staff giving guidance on projects.
Staff encouraged to present papers in various seminars.
Staff encouraged to pursue PhD. Staff encouraged to undertake minor research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchased latest books. Each department is provided with internet. Indoor game facility available to staff and students.

6.3.6 Human Resource Management

Decentralization is done at every stage. Various committees undertake various activities. Staff members are encouraged to attend training programmes. Students are encouraged to join various clubs.

6.3.7 Faculty and Staff recruitment

Guest faculty and non teaching subsidiary staff are appointed by CPDC.

6.3.8 Industry Interaction / Collaboration

Commerce and computer department has collaborated with HYDOODLE Technologies pvt ltd to give on the job training and giving placement to students.

6.3.9 Admission of Students

233 students admitted in B.A, B.Com., B.Sc courses in various groups.

6.4 Welfare schemes for

Teaching	Staff welfare club, recreation club
Non teaching	Interest free amount from ewf.
Students	Drinking water facility & Library, Scholarship, buspass and Scribe facility for blind students.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	y	CCE	Y	IQAC
Administrative	y	AG		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

Alumni help in getting part time jobs to students. Endowment prizes sponsored. As member of CPDC takes part in administration.

6.12 Activities and support from the Parent – Teacher Association

Effective feedback system for student welfare. Regular touch with lecturers helps them to overcome their ward problems.

6.13 Development programmes for support staff

Computer training organised for non teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Swacha Bharat Programme done monthly once. Vanamahotsavam programme done on.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Starting RTI Club., U-Need Techno-Logics – Multilingual enabled computer interface

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Activity planned	Action taken
To go for NAAC accreditation	Peer team visit confirmed on 26-28, February 2015.
To encourage staff to apply MRPs	Already 6 going on and one applied
To conduct 3 national seminars	One conducted 2 in due course
To conduct orientation to all freshers and bridge course in commerce	Orientation course conducted on 10/07/2014 . Bridge course from 23.06.2014 to 28.6.2014
To introduce certificate courses one in each department	Total 9 certificate courses introduced.
To arrange field trips	5 field trips arranged
To conduct alumni meeting	Meeting conducted on 14 February 2015
To conduct parents meeting	Meeting conducted on 30 June 2014 .

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Edutainment Club. RTI Club.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Plantation of trees was done.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS:

Strengths: Well qualified teaching staff with 5 PhD; 1 M. Phil; 10 NET/SLET qualified and 11 with Masters Degree in Teaching. Low Fee Structure.

Weakness: Students of this college are first generation learners. Parent support to the college is minimum. Students are from poor financial background. Lack of sufficient infrastructure. Sharing accommodation with two more colleges.

Opportunities: Good scope for job opportunities.

Challenges: Heavy Competition from private colleges in surrounding areas.

8. Plans of institution for next year

1. Shifting to new premises.
2. Starting of B.A(Mass Com) courses.
3. Starting of new Certificate Courses.
4. Conduct 3 national seminars and 3 workshops.

Name: R.PRAVEEN KUMAR REDDY

Name : Dr.K.Jagadeesh Krishna Kumar.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ACADEMIC CALENDAR OF IQAC FOR THE ACADEMIC YEAR 2013-14

ANNEXURE -I

June 2014

1. Formation of IQAC – Staff council meeting to review and finalise IQAC committee.
2. IQAC Meeting – First meeting to discuss preliminary works, review of 2013 activities and plan activities for 2014.
3. Result Analysis – Review of result analysis college wise, lecturer wise, subject wise, group wise.
4. UGC Committe Meeting – Reviewing the MRPs, Seminars and other UGC Schemes.

July 2014

1. Preparing AQAR – done by IQAC Coordinator.
2. College Orientation Programme – to first year students.
3. Meeting with Parents - Parents meeting to get support and monitor students.

August 2014

1. Reviewing the Quality of Infrastructure – Identify the needs and take remedial measures.
2. Reviewing the Best Practices – with all the departments.

September 2014

Reviewing the progress of students – progression of students in studies, games, planning for remedial classes.

November 2014

Quarterly review and meeting with NSS wing.

December 2014

Planning Gender sensitisation programme.

January 2015

Supplementary result analysis. Planning for Remedial classes, Alumni Meeting

February 2015

Students feedback collection and analysis

March 2015

Collection of Testimonials of Faculty members regarding their achievements.
IQAC coordinator shall call for the college level meeting to conclude the records of IQAC for the academic year 2014-2015.