



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Babu Jagjivan Ram Government Degree College
• Name of the Head of the institution	Dr.P.V.Geetha Lakshmi Patnaik
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8106347817
• Mobile No:	8106347817
• Registered e-mail	bjrnampally.ejkc@gmail.com
• Alternate e-mail	geethapatnaik73@gmail.com
• Address	Near Melkote Park, Vittalwadi, Narayanaguda
• City/Town	Hyderabad
• State/UT	Telangana
• Pin Code	500029
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Osmania University				
• Name of the IQAC Coordinator	Dr. V.V. Mallika				
• Phone No.	9291467682				
• Alternate phone No.	04023230354				
• Mobile	9291467682				
• IQAC e-mail address	bjrnampally.ejkc@gmail.com				
• Alternate e-mail address	mallikavvdl@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://bjrgdc.in/wp-content/uploads/2024/04/Final-AQAR-Report-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bjrgdc.in/wp-content/uploads/2024/05/21-link-Academic-calender-2022-23- 1 - 1 - 1 .pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.83	2015	01/05/2015	01/05/2020
Cycle 2	B++	2.91	2022	21/06/2022	20/06/2027
6.Date of Establishment of IQAC			12/06/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr.V.V.Mallika	Minor Research Project	ICSSR	2022-23 to 2023-24	496000	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>IQAC has institutionalized feedback system to enhance quality in the education system by collecting feedback from all the stake holders. capacity building programs are undertaken by IQAC in collaboration with department of computer science to promote the use of ICT tools by teaching and Non-teaching staff. Encouraged the Departments to organize International, National, State level Webinars, Seminars and Workshops</p>	
<p>Faculty of Social Sciences and Department of Commerce organized National Seminar on Intellectual Property Rights on 10.02.2023.</p>	
<p>Department of Economics in collaboration with Telangana Mahila Viswa vidyalayam organized National seminar on India transformed @ 30 years of Economic Reforms and challenges from 28.03.2023 to 29.03.2023</p>	
<p>To enhance the quality of the education and to promote skill development among the students, IQAC initiated Eight Cells in the College . 1. Mahila Purogathi - Gender Equity and Equality Cell (GEEC) 2. Vaividhya Pranathi- Diversity& Inclusion Cell (DIC) 3. Sreyonnathi - Student Welfare Cell (SWC) 4. Kaushal Parinathi - TSKC & Placement Cell (TPC) 5. Unnathi- Competitive Examinations Cell</p>	

(CEC) 6. Samaja Seva Nirathi - Institutional Social Responsibility Cell (ISRC) 7. Paryavarana Pramithi - Green Initiatives Cell (GIC) 8. Abhyunnathi - Research, Innovation, and Entrepreneurship Development Cell (RIEDC)

IQAC Has Organized lectures and workshops on research aptitude. As a result 4 jignasa student study projects won 1st,2nd ,3rd prizes at state level. Encouraged the faculty and students to publish in national and international journals of repute.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p align="center">To inculcate research aptitude among the students</p>	<p align="center">Four jignasa student study projects won 1st,2nd ,3rd prizes at state level.subjects are 1.Public Administration(1st prize).2.Economics (2nd prize).3.Computer Science(2nd Prize). 4.Botany (3rd prize)</p>
<p align="center">To organise National and International Seminars</p>	<p>1.Faculty of Social Sciences and Department of Commerce organized National Seminar on Intellectual Property Rights on 10.02.2023 2.Department of Economics in collaboration with Telangana Mahila Viswa vidyalayam organized National seminar on India transformed @ 30 years of Economic Reforms and challenges from 28.03.2023 to 29.03.2023</p>
<p align="center">To provide different avenues of employment for students.</p>	<p align="center">Organized placement drive in collaboration with Magic bus foundation.</p>
<p align="center">To encourage the faculty to publish articles in reputed journals</p>	<p align="center">There are many articles published by the faculty in national and international journals of repute.</p>
<p align="center">To conduct certificate courses for enhancing the skills of the students</p>	<p align="center">All the departments conducted certificate courses</p>
<p align="center">To organise workshops on ICT tools for Teaching and Non-Teaching Staff</p>	<p align="center">IQAC organised workshops on ICT tools for Teaching and Non Teaching Staff</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p align="center">No</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	15/02/2023

15. Multidisciplinary / interdisciplinary

Babu Jagjivan Ram Government Degree College follows the National Education Policy, 2020, emphasizing multidisciplinary education. Affiliated with Osmania University, it uses the Choice Based Credit System (CBCS). Students can choose diverse combinations like Maths, Economics, Political Science or Microbiology, Biotechnology, Psychology. The college offers certificate courses and Generic Electives across disciplines. Departments provide Generic Electives for students from other departments. Students are urged to attend national and international seminars and publish articles on multidisciplinary topics.

16. Academic bank of credits (ABC):

Not Applicable

17. Skill development:

Babu Jagjivan Ram Government Degree College is committed to enhancing students' skills. The Telangana Skill and Knowledge Centre (TSKC), established by the Commissionerate of Collegiate Education, strives for skill development among students in collaboration with government, industry, and academia. Its aim is to improve employability skills alongside regular courses. The Career Guidance Cell assists students in planning their future careers based on their interests, skills, and values by regularly conducting placement drives. It provides guidance on higher education, self-employment, competitive examinations and job opportunities. The Research, Innovation, and Entrepreneurship Development Cell also offer skill-based training programs in entrepreneurship.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Babu Jagjivan Ram Government Degree College strives to integrate Indian Knowledge System in various ways. It offers a certificate course on Meditation-based Self Development Programme, teaching yoga and meditation techniques. The college celebrates

International Day of Yoga every year. The Botany Department developed a Botanical Garden with native Indian herbs to teach about indigenous medical systems. Departments of Sanskrit, Hindi, and Telugu create interest among the students in Indian languages and culture. The History Department revisits India's history and cultural heritage. The Cultural Club promotes Indian culture through various activities, while the Ek Bharath Shreshta Bharat Club fosters unity in diversity and respect for Indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Babu Jagjivan Ram Government Degree College focuses on Outcome-Based Education (OBE). The Internal Quality Assurance Cell (IQAC) strives to bring awareness on OBE by organizing programs on OBE and Bloom's Taxonomy. All departments revise program outcomes (POs) and course outcomes (COs) according to Bloom's Taxonomy. Communication of POs and COs to staff and students is ensured through various steps: POs and COs are initially prepared at the department level and approved by the Principal and Staff Council. POs and COs are communicated to faculty before the academic year begin by issuing circulars or notices by the IQAC and Academic Coordinator. Faculty explains POs and COs to students in classrooms. The complete list of POs and COs is uploaded to the institutional website to make it accessible to all the stakeholders.

20.Distance education/online education:

Babu Jagjivan Ram Government Degree College gives importance to the use of Information and Communication Technology (ICT) in the teaching-learning process. All departments conducted online certificate courses .All the faculty members used platforms like Google Classroom, Zoom, and WhatsApp. Further Massive Open Online Courses (MOOCs) were introduced in the college in CBCS system and students were motivated to join. In the academic year 2022-23, a total of 30 students enrolled in MOOCs covering subjects like Psychology, Geography, Mass Communication and Journalism, and Sociology. The faculty member of Department of Public administration is the content writer and presenter for Swayam MOOCs course in Public Administration

Extended Profile

1.Programme

1.1 436

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2519**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **621**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **756**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **60**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **62**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	436
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2519
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	621
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	756
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	60
File Description	Documents
Data Template	View File

3.2	62
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	18852851
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	157
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Introduction: As the institution is affiliated to Osmania University, Hyderabad, it follows the curriculum prescribed by University. The role of the institution is confined to planning and implementation. Institution periodically reviews the curriculum prescribed to identify the gaps that need enhancement. The departments of the institution augment the curriculum by providing additional inputs and value additions to the prescribed syllabus. The whole process is carried out in two distinct phases:

Planning:

The institution draws up an action plan for the implementation of the curriculum. At the beginning of the academic year, the Internal Quality Assurance Cell provides a questionnaire to each department and the teachers are asked to come up with their inputs on how the curriculum can be enriched. These inputs are then incorporated into annual departmental curricular plans.

Implementation: At the level of the teacher, a teaching diary is maintained. The In-Charge of each department and Principal checks the teaching diaries and other records, regularly.

The institution encourages teachers to attend the departmental conferences organized by the affiliating university in order to give them the opportunity to interact with the planners and other implementers of the curriculum. Feedback on the curriculum is taken from the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-CURRICULUM.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Introduction: Complying with academic calendar is one of the prerequisites to ensure quality in a higher education institution. The institution follows a comprehensive Institutional Plan/Academic Calendar which integrates the calendar/schedule of the Commissionerate of Collegiate Education (CCE), the University and that of the departments/ committees in the college. The academic calendar includes the activities specified in the calendar of the CCE which contains a whole range of activities related to important days and events like the Telangana State Formation Day, national festivals, state festivals, commemorative days, etc. Further, the academic calendar incorporates the almanac of the affiliating university which is concerned with the conduct of academic work and examinations; the commencement and end of academic work; examinations; and evaluation. Finally, the activities of the various departments, cells, clubs and committees of the college are included. A comprehensive academic calendar, therefore, incorporates all the above activities along with the relevant time schedules for Continuous Internal Evaluation (CIE), Practical Examinations and End Semester Examinations. The Internal Assessments are conducted as per the schedule with the assignments given well in advance. The Principal holds a meeting with the Examination Committee to plan the schedule and arrangements of the Internal Exams.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bjrgdc.in/wp-content/uploads/2024/05/21-link-Academic-calender-2022-23-1-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

58

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

23

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2005

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

2005

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Introduction: Crosscutting issues are defined as issues or topics that affect all aspects of a programme, or 'cut across' all programmes and need special attention. With special reference to Higher Education, four major crosscutting issues have been identified, namely, 1. Professional Ethics 1. Gender 1. Human Values 1. Environment and Sustainability The IQAC in consultation with the Staff Council has evolved a policy framework for integrating the crosscutting issues into the curriculum, and also into the co-curricular/extra-curricular activities. These issues are integrated into all stages of programmes, like 'Environmental

Studies' which is currently an Ability Enhancement Compulsory Course for the I year students of B.A., B. Com., B.Sc., and B.B.A. under Osmania University. Faculty are motivated to identify the specific units which addressed any of the four crosscutting issues in their respective subjects. The institution took into consideration that some of the crosscutting issues are directly addressed as explicit curriculum and indirectly addressed as implicit curriculum in some courses. In addition to the above, the institution integrates the crosscutting issues into the co-curricular and extra-curricular activities. Some examples of such activities are the programmes related to gender equality organized by the Women Empowerment Cell and Internal Complaints Committee, as well as, the programmes conducted by the Eco Club and the Department of Botany with regard to environment and sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

837

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

837

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bjrgdc.in/wp-content/uploads/2024/04/Feedback_Institution_Alumni_Parents_Employer_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1140

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

621

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has the responsibility of assessing the learning levels of the students. It identifies advanced and slow learners and caters to the diverse learning of the students. The more formal assessments are undertaken in three ways:

- Entry-level test
 - Assessment based on the previous year's result
 - Unit tests and/or internal assessments
- Any of the above-mentioned methods are followed by the departments segregate slow and advanced learners. Accordingly, the following strategies are taken up for them:

Strategies for Advanced Learners (SAL):

- Special assignments
- Field work
- Enrolment in advanced courses like certificate courses, online courses, etc.
- Student seminars and Power point presentations, Paper and poster presentations, Undertaking Study Projects
- Special coaching

Strategies for Slow Learners (SSL)

- Remedial coaching and tutorials
 - Discussions and interactions
 - Personal and academic counselling
 - Provision of course material and question banks
 - Preparation of a glossary of terms that isolates key concepts and gives short definitions or examples.
- Collaborative or peer learning, in groups and pairs

File Description	Documents
Link for additional Information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-ADVANCED-LEARNERS-AND-SLOW-LEARNERS.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2519	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Introduction:

A Policy on Student-Centred Methodology was framed by IQAC keeping in view the latest developments in education and New Education Policy, 2020. This Policy was framed by taking the opinion of all the stakeholders.

Implementation:

To train the faculty in various methods of teaching like experiential learning, participative learning, case-study method, project-based learning, problem-solving, service learning, etc,. The college organizes workshops and training programmes, these programs familiarize the teaching faculty with the concepts of 'Sage on the Stage' and 'Guide on the Side'.

- Individual departments are motivated to use various methods as per suitability and encourage the students to participate in them-
- The Science departments encourage their students to learn through experiential methods in their laboratories, field trips, simulations, etc.

- The Arts departments conduct activities like mock parliament, case study methods, projects, etc. They also take students on field trips to museums, art galleries and palaces.
- The departments of Commerce and Management use methods like Problem-Based Learning and Project-Based Learning where groups of students are given problems or projects and asked to find solutions, collectively.
- The Language departments use student-centric methods like pair work, group work, task-based learning, etc., to infuse students with enthusiasm in learning language.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-STUDENT-CENTERED-METHODOLOGY.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Introduction:

IQAC in collaboration with the Department of Computer Science take steps to enhance the teaching-learning process by providing training to faculty members in ICT Tools and innovative teaching methods. The institution encourages the teachers to use the available digital resources and ICT-enabled tools in their teaching in order to provide a more innovative and creative learning experience for the students.

Innovative and creative techniques adopted:

Blended learning is adopted to provide different learning environments to students. It combines the traditional learning with online interactive programmes. As technology has a profound impact on teaching and learning, the college encouraged the faculty members to follow blended learning by providing training to the faculty members. Faculty members attended training programs on blended learning. It improved the student learning outcomes. The blended learning tools & resources used were Google Classroom, Zoom, Black board, Internet and Whatsapp. The Flipped classroom mode is adopted to involve the students in teaching-learning

process. Faculty member of Department of Public Administration is a content writer and presenter for Swayam MOOCs.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bjrgdc.in/features/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

190

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Introduction: To ensure quality in all the areas, institution gives prime importance to continual assessment of the students. In order to ensure rigor and transparency in the internal assessment, the following steps are taken: **Before the Examination:** A schedule for the Internal Assessments, assignments, and Practical Exams as per the University Almanac, is drawn up at the beginning of the semester by the Principal and the Examination Committee. All the details are informed to the students, through Whatsapp Messages, notice boards. **After the Examination:** After the exams and evaluation, the marks are entered in the marks register and the same is submitted online to the Examination Branch. The declaration of results is done within a few days from the last date of examination. the marks obtained by the students are uploaded on

the University website Implementation of CBCS (Method, Pattern, Marks): According to the guidelines of the CBCS, the university conducts two internals in odd semester and two internals in even semester. During each semester, two internal assessments are conducted for 15 marks each and the average of the two, along with the assignment (5 Marks) will be considered for deciding the grade for the semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Introduction: As an integral part of the implementation of the Choice Based Credit System, the institution gives prime importance to continual assessment of the students for which a rigorous mechanism of Internal Examinations is instituted. The effectiveness of CIE is grounded on transparency of assessment, frequency and variety. In order to ensure rigor and transparency in the internal assessment, the following steps are taken: At the beginning of the semester the Principal and the Examination Committee along with the staff designs the schedule for the Internal Assessments, assignments, and Practical Exams as per the University Almanac. After the exams and evaluation, the marks are entered in the marks register and the same is submitted online to the Examination Branch. Implementation of CBCS (Method, Pattern, Marks): As per the guidelines of the UGC, CBCS was implemented from the Academic Year 2016-17. The university conducts two internals of 20 marks in odd and even semesters and an average is taken. The division of 20 marks is as follows: MCQ - 5 Marks Fill the Blanks - 5 Marks One-word Answers - 5 Marks Assignment submitted by the students - 5 Marks The marks obtained by the students are uploaded on the University website.

File Description	Documents
Any additional information	View File
Link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Implementation:

The focus of Outcome-Based Education is on Programme Outcomes, Programme Specific Outcomes and Course Outcomes. The stakeholders of the institution prepares POs, PSOs and Cos.

Communication of POs and Cos to staff and students:

The institution ensures that all the faculty and students are aware of the stated Programme and Course outcomes of the programmes offered. This is done in the following ways:

- The Program Outcomes (POs) and the Course Outcomes (COs) are initially prepared at the Department Level and submitted, which is finalised by the Principal, IQAC and the Staff Council. The same is communicated to the students by the concerned Faculty in their classrooms.
- POs and the COs is uploaded on the institutional website . The relevance of the COs is discussed by the faculty with the students and the feedback on COs is obtained from the students.
- Program-Specific Outcomes of all the departments are highlighted through career options which are open to students after completion of the programs and the achievements of the alumnae are also highlighted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Consolidated-Program-Outcomes-Course-Outcomes-2022-23.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Introduction:

The attainment of POs and Cos are measured by the college through direct method and indirect method.

Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end-examinations in the form of assignments which are a part of the CIE and activities such as additional quizzes, tests, etc.

In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). Programme Outcomes are measured by examining the results achieved by the students across the programmes in semester examinations.

Indirect Method: Student survey and alumni survey is measured by collecting the data from the students, which is done by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, seminars, study projects, etc. and also performance in the programs organized by TASK and Career Guidance Cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Consolidated-Program-Outcomes-Course-Outcomes-2022-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

509

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://bjrgdc.in/wp-content/uploads/2024/05/2.6.3-Pass-Percentage-of-2022-23.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bjrgdc.in/wp-content/uploads/2024/04/Feedback_Institution_Alumni_Parents_Employer_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

496000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/sites/default/files/2022-23-minor-project.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

28

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

46

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution gives primary importance to extension activities to inculcate the spirit of serving the people among the students and the society. These outreach activities are carried out through the two units of the N.S.S.; the Eco Club; The Institutional Social Responsibility Cell; the Women Empowerment Cell and the Internal Complaints Committee. Observance of national days like International Day of Yoga, Rashtriya Ekta Diwas, International Day of Peace, World Aids Day, National Girl Child Day. extension activities organized in the college are 1.Health checkup camp 2. Blood donationcamp 3.Yoga mahotsav 4.communal harmony program

5.NSS Special camp.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Extension-Activities2022-23-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2421

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution strives to strengthen the infrastructure and physical facilities to cater the huge strength of the college,. The institution has a well - maintained campus spread over 1649 square yards of land and a constructed building with ground plus four floors. The college comprises 39 spacious, well-ventilated rooms including 7 science laboratories, 3 computer laboratories equipped with power back-up, 01 library and 01 digital library.

Optimal utilization of Resources:

- To accommodate the needs of the huge strength, the college is being run on shift basis with B.A. & B.Com., in one shift and B.Sc. in the other.
- Ninety percent of the grant of Rs, 2 Crore sanctioned under RUSA 2.0, Component 9 is being utilized for the construction of additional classrooms and labs on the 4th floor.
- The provision in the special fee funds to utilize 30% for the maintenance and replenishment of physical facilities is used effectively.
- To provide the finest facilities for the students in the campus, the committee on infrastructure meets periodically to suggest and initiate measures for allocation of budget for purchase /maintenance of physical infrastructure

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/bjr-naac-document/?fileid=349

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus provides adequate infrastructure to encourage the active participation of the students in co-curricular and extracurricular activities.

Cultural Activities:

A large and spacious Seminar Hall with AV facilities is used to conduct all cultural activities and competitions. The Literary and Cultural Committee encourages the students to take part in literary and cultural competitions/ events, both within the institution as well as outside it.

Gymnasium & Yoga:

A well-equipped gymnasium for maintaining health and physical fitness is provided on the ground floor with an area of 626 square feet. The students make optimal use of the facilities in the Gym. Seminar Hall is also used for Yoga & meditation.

Sports & Games

A full-fledged Physical Director heads the Sports Department and is supported by Games and Sports Committee to conduct various related activities. As the college lacks a playground, the college has an informal agreement with Osmania University and Government City College to facilitate utilization of the university campus ground for training and practice of out-door games like cricket, football, Kabaddi, Volley Ball, Athletics, etc. A separate sports room has been allotted for the indoor games where students are trained for indoor games like table tennis, chess, carroms, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/bjr-naac-document/?fileid=349

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/04/ICT-Enabled-Tools.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12763240

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is situated on the third floor of the building with a well-ventilated hall, reading room, and a separate e-library room in a total area of 1285 sqft. It has the following facilities:

- 23,776 books and 9854 titles, 8 Magazines, 10 Journals & 06 Newspapers, CDs, and DVDs.
- Open access system to provide easy access to its print resources.
- E-Library consisting of 16 computers with LAN facility
- Subscription with INFLIBNET N-list E-Resources with access to more than 6000 e-journals, 31,35,000 e-books, through the National Digital Library of India
- Access to 42,970,243 e-resources and open-access databases such as Science open, DOAJ, EBSCO

Statistical Databases:

- Fully automation with KOHA open source software version 19.05.01.000.
- Acquisition, Accession, Cataloguing, and Circulation of books is being done through the automation software and provided with OPAC facility for students and staff.
- D-space Institutional Repository in which the Project Reports, articles, and PPTs of faculty and students are stored.
- Library Blog - with an ID (<http://bjrgdclibraryblogspot.com//>) with which students and staff can access current educational information.
- YouTube channel named "BJR College Talks" in which students can share their views and experiences pertaining to education and learning systems.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bjrgdc.in/wp-content/uploads/2024/05/DEPARTMENT-OF-LIBRARY.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

20,562

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

90

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Introduction:

To enrich the learning experiences of the students and also to provide easy access to administrative processes the institution endeavours to provide adequate educational facilities and technologies

Upgradation of IT Facilities:

The institution constantly upgrades its ICT facilities. Some of the most important measures in this direction are:

- procurement of latest computer systems
- installation of internet connections with high speed Internet bandwidth
- establishment of Digital Classrooms
- setting up of Virtual Classrooms,
- blending of conventional classroom teaching towards remote learning with the association of Spoken Tutorials (IIT Bombay)

The college is ICT enabled and fully operational with the following facilities:

Details of ICT Tools

Total Land Area& Built-up Area :

1649 Sq.yards

No. of Classrooms

18

No. of ICT-enabled classrooms

19

No. of Labs (Computer/Science/Language)

10

No. of Seminar Hall(S)/Auditorium

1(Seminar hall& Virtual Class Room)

LCD Projectors with Class Rooms

1,2,3,4,7,8

No. of Virtual Classrooms

4(Room No:-5,6,9,10)

No. of Computers available in the College(177)

For Administrative Purpose

20

For Students

157

Student Computer Ratio

1:15

1:7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/4.3-IT.pdf

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6089611.2

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Introduction:

For maintenance and utilization of physical, academic and support facilities, The College has formulated the following policies and procedures

1. Procedure for Maintenance: The Principal with the

appropriate committee discusses all matters regarding maintenance of Infrastructure (Physical and IT) and Quotations from vendors are called from Approved agencies /vendors are hired for maintenance activities.

2.Procedure for Maintenance of Library: Rules and regulations regarding borrowing of books are displayed prominently. Failure to return books is viewed seriously and No-Dues Certificate is not issued at the time of leaving the college by withholding the Transfer Certificate until the value of the book is paid by the student.

3.Policy for Utilizing Physical &IT Infrastructure and Library:

It is mandatory for the Teaching , Non-Teaching Staff and students to observe the following :

1. Enter the resource in the appropriate register before using it
2. Make use of the resource with care and caution
3. Avoid damage or misuse of the resource
4. Keep resource in excellent physical and working condition
5. Switch off all electrical appliances related to the resource
6. Keep the concerned premises clean and tidy

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/bjr-naac-document/?fileid=349

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

654

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://bjrgdc.in/wp-content/uploads/2024/05/yoga-and-capacity-building-merged-file-1.docx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

485

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

485

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

92

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Introduction:

The college promotes extensive participation of the students in all aspects of curricular, co-curricular and extra-curricular activities.

Implementation:

1. The IQAC identified certain key committees in which student participation would bring freshness and improve the

functioning, thus leading to mutual benefit:

- Administrative Committees: Internal Quality Assurance Cell, RUSA, Furniture, Students Grievance Redressal, Anti-Ragging Committee
- Co-Curricular & Extra-curricular Committees: Library Advisory Committee, Entrepreneurship Development Committee, Literary and Cultural Committee, NSS, Bhagya Committee, Harithaharam, Ek Bharat Shresht Bharat, Eco Club, etc.

1. The students are given the opportunity to involve themselves in the activities of the administrative, co-curricular and extra-curricular committees.
2. The institution encourages the involvement of students in all the areas of governance, decision-making and implementation.

4. To ensure smooth functioning of the college, the students are involved in coordinating the various activities of the college, such as IQAC, NSS, Ek Bharat Shresht Bharat, Anti-Ragging, Grievance Redressal, etc.,

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/committee-list-2022-23-1-1-1.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Introduction: Babu Jagjivan Ram Government Degree College has a functional Alumni Association registered on 28.01.2021, named as 'Babu Jagjivan Ram Degree College Alumni Association' (Registration No:41 of 2021). Some of the most significant alumni contributions areas follows:

Contribution in academic matters:

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Annual Quality Assurance Report of BABU JAGJIVAN RAM GOVERNMENT DEGREE, VITTALWADI, NARYANAGUDA, HYDERABAD.

The alumni contribute to the college in academic matters. The college also collects feedback from the old students on the curriculum& overall performance of the institution and utilizes it for quality enhancement.

Mentorship and Skill development: An active and committed alumnus, trains students regularly in life skills and language skills.

The success stories of Shaik. Majid, P. Venkat Reddy and Anil from B.Com, B.Pradeep Kumar, M.Dinesh, Padmakar, K.Arun Naik, B.Shashishar, Vaishnavi, Sai Chitra from B.A. are a source of inspiration and the alumnus are most proactive and periodically interact with their juniors Mobilization of resources and
Community awareness: The alumni makes financial contribution and are also very proactive to participate in activities related to

mobilization of resources. The alumni have taken up the task of creating awareness in the community regarding achievements of the college.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Certificate_merged.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Introduction:

The Vision of the institution is to empower youth by providing quality education in order to make them competent, self-reliant and responsible society builders, professionals and good citizens.

Mission:

- to promote academic excellence
- to inculcate human values and social responsibilities
- to address the rural and urban divide
- to mould the students into good citizens of the nation.

In consonance with the vision and mission of the college, the college formulates administrative policies and functions that can translate its avowed aims into reality.

Nature of Governance:

The college is guided by the principles of good governance such as participation, transparency, accountability etc. The Principal of the college oversees the management of the institution and organizational performance and ensures that the institution works in the best interest of its stakeholders.

Participatory Decision-Making: The teachers are involved in various decision-making bodies in order to foster participative management, thereby enhancing the quality culture in the college. Some of the most significant committees in which faculty are involved are the IQAC, the Staff Council, the Academic Committee, the UGC Committee, RUSA Committee, Library Advisory Committee, Special Fee Committee, etc.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Vision-Mission-and-Perspective-plan-2022-23.docx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Introduction:

The college believes in democratic leadership, as the crux of leadership is an act of inclusiveness. Since the mantra for participative management is decentralization, management aims to empower all stakeholders in the organization. The Principal, who is the head of all academic and non-academic/ administrative activities, constitutes various committees in order to decentralize the whole process. These committees are entrusted with the task of facilitating the smooth functioning of the administrative and academic processes. Some of the most important committees are as follows:

1. Administrative Committees:

- Internal Quality Assurance Cell (IQAC)
- College Planning and Development Cell (CPDC)
- U.G.C. Committee
- RUSA Committee
- Grievance Redressal Committee

- Discipline Committee/Anti-Ragging Committee
- Internal Complaints Committee
- Scholarship Verification Committee
- Campus Maintenance Committee
- Purchase Committee

1. Academic Committees:

- Academic/Examination Branch
- Research Committee
- Time-Table Committee
- Telangana Skills and Knowledge Centre Committee
- Career Guidance Cell
- Competitive Examinations Committee

The cells like Entrepreneurship Development Cell ,Eco Club, Red Ribbon Club, Arts Club, Consumer Club and NSS Committee involves the students in organising various activities and function in a transparent manner.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Vision-Mission-and-Perspective-plan-2022-23.docx
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction:

The Strategic/Perspective Plan of Babu Jagjivan Ram Government Degree College, Narayanaguda, Hyderabad, was prepared by the IQAC for a period of five years from the academic year 2022-23 to 2027-28. The Committee focused on certain key areas which needed to be strengthened on priority basis, in order to achieve the Vision, Mission and Objectives of the College. The key areas focused were good governance with an aim of achieving accountability and transparency in administration. The institution implemented e-office and College Administration and Information Management System (CAIMS) to achieve the goal was to enrich teaching-learning process through ICT- enabled teaching and training through student-

centred pedagogies. The Strategic plan also focused on promoting research culture by encouraging the faculty and students to publish articles in international and national journals. Other prime areas which were focused were financial management, skill enhancement & employability skills, institution-industry interaction, internal quality assurance system, student's development, staff welfare, alumni interaction, community services & outreach activities, environment and social awareness activities. Thus the strategic plan strives to realise the vision and mission of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Vision-Mission-and-Perspective-plan-2022-23.docx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

TIER 1: The college functions under the direct administrative control of the Commissionerate of Collegiate Education, Telangana, which is headed by the Commissioner of Collegiate Education.

TIER 2: At the apex in the college-level administrative setup, is the Principal, who is the academic and administrative leader of the college.

TIER 3:

- **Teaching staff:** The various departments in the college is headed by In-Charges assisted by other faculty members. The college also has a Physical Director and a Librarian.
- **Non -Teaching Staff:** The Superintendent heads the non-teaching staff and all the other members like the Senior Assistants, Junior Assistants, Record Assistants, Office Subordinates.

Committees: To ensure the execution of all activities, the institution has the following committees: Internal Quality Assurance Cell, Academic/Examination Committee, Time-Table

Committee, Library Advisory Committee, Research Committee, Staff Council, Special Fee Committee, Finance/Purchase Committee, Scholarship Committee, Building and Infrastructure Committee, RTI Committee, N.S.S, Eco Club, Women Empowerment Cell, etc.

Appointment, Service Rules & Procedures:

The Department of Higher Education, Government of Telangana stipulates the service rules and procedures for recruitment and promotion of the teaching and non-teaching staff and the college adheres to it.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/6.2.2-word-file.pdf
Link to Organogram of the Institution webpage	https://bjrgdc.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As per the norms of the Government of Telangana the following welfare schemes are available to all permanent teaching and non-teaching staff:

- General Provident Fund (GPF)
- Health cards issued by the Government of Telangana
- Group Insurance Scheme (GIS)
- Telangana State General Life insurance (TSGLI)
- Earned leave and Surrender of earned leave
- 5 special casual leave per calendar year for women employees
- 90 days Child Care Leave for women employees having minor children.
- 06 months Maternity Leave for female employees and 15 days paternity leave for male employees
- Training in Basic Computer Skills
- UGC/State Government scales of pay
- Career Advancement Scheme
- Additional increments for having doctoral degree at entry level or during service
- On-Duty facility to attend Orientation and Refresher Courses
- On-Duty facility to attend National Seminars, Conferences
- Permission to perform remunerative duties as practical examiner, observer in University exams
- Personal loan facility
- Home loans Festival advance for non-teaching staff.
- Regular superannuation pension.
- New pension scheme.
- Medical Reimbursement or EHS (Employee Health Scheme)

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2023/07/Welfare-Measures-for-Staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Introduction:

The Principal and the IQAC with an aim to continually improving the faculty's profile and quality, designs a policy for the Performance Appraisal of the Teaching and Non-Teaching Staff.

1. Teaching Staff:

1. API : The faculty members fill in the Academic Performance Indicator(API) forms at the end of the academic year stating their professional development, their contribution to the college and society as per the UGC format.
2. Student Feedback: At the end of every semester in CBCS, the students' feedback is taken to assess the performance of the lecturers.
3. Academic Audit and Academic records: To assess the performance of every department an Academic Audit is conducted by the CCE, every year. An exit meeting is held in which suggestions for improvements are made.
4. Action taken report:-After the academic audit, the IQAC prepares Action Taken Report and sends it to the CCE in which action taken and the steps proposed to be taken are intimated.
5. Results: Meetings are conducted by the Principal to analyse subject-wise, department-wise and overall result of the college.

1. Non-Teaching Staff:

Non teaching staff are appraised through Regular Meetings
Continuous Monitoring: Informal inquiry and Formal Inquiry.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-STAFF-APPRAISAL.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Introduction:

B.J.R. Government Degree College, Naryanaguda, is committed to a transparent and accountable financial culture. The college receives funds from the following sources:

- Special Fee collected from students
- State Government budget allocation
- U.G.C. Grants
- RUSA Grants (2019-20)
- Accumulated Funds of the College

Internal Financial Audit:

The college has introduced a systematic practice of conducting annual internal financial audit to maintain financial discipline and transparency. An Internal Audit Committee is appointed with the Principal as the Chairman and four senior teachers from the Department of Commerce and the Senior Assistant/Superintendent from the Office. The members of the Committee scrutinize the expenditures, income statements and verify the same with the vouchers /bills procured for all expenditure.

External Financial Audit:

Audits are conducted periodically by the Accountant General's Office . Audit objections, if any, are addressed and resolved by the Drawing and Disbursing Officer (D.D.O.).i.e, the Principal. CCE Audit was conducted in 2022-23.

College Administration and Information Management System was introduced by CCE to bring transparency.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/04/Audit-Details-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Introduction:

Babu Jagjivan Ram Government Degree College is a State Government institution. It receives funds mainly from the Government of Telangana. The college practices proper budgeting and optimal utilization of finance. It mobilises resources both internally from its Special Fee, as well as, externally from various sources.

Strategies for Resource Mobilization:

- Identification of the need/requirement
- Formulation of a plan of action
- Identification of potential sources of funds
- Preparation of a proposal to the identified source
- Solicitation/appeal to the sources

Strategies for Optimal Utilization of Funds:

- Funds received are to be utilized optimally without any wastage following strict guidelines
- No amount should be diverted for expenses other than the specific purpose for which the funds have been sanctioned
- In case of any specific exigency, permission for utilization has to be sought from the appropriate authorities

Strategies for the Optimal Utilization of Resources:

- Practice of running the college in a shift system in order to solve the problem of inadequate classrooms.
- Optimal utilization of classrooms, laboratories, library as well as the facilities in the Games Room/ Gym, in order to provide maximum benefit to the student community.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MOBILIZATION-OF-FUNDS-AND-OPTIMAL-UTILIZATION.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Introduction:

The IQAC is committed in ensuring the holistic development of their students. In order to translate this lofty aim into reality IQAC has institutionalised various quality assurance strategies and processes.

The IQAC devised a new Mentor-Mentee System which envisaged the teacher to be a friend, philosopher and guide to aid in the all-round development of the student community.

The IQAC actively promotes students' research activities; motivates the teachers to mentor and supervise the student study projects. To provide training in research skills. It organizes workshops and Seminars.

The institution proudly places on record articles written by faculty and students which was published in the Journal of Emerging Technologies and Innovative Research(JETIR) in 2021. JETIR is an UGC approved International Open Access Journal, Peer reviewed and Refereed journal with an impact factor of 7.95.

IQAC has institutionalised feed back system to redress the Students problems

It provided training to faculty in ICT- enabled teaching

It encouraged the Departments to organise International, National, State level Webinars, Seminars and Workshops

It Organised various extension activities like conducting vaccination drive, awareness programmes on Covid-19, visiting orphanages and schools.

It devised policies to ensure quality in all the aspects of the functioning of the institution.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/policies/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Introduction:

The Internal Quality Assurance Cell of the college is committed to ensure the implementation of improved teaching-learning process. Two of the most significant of them that came into practice through a systematic and structured approach designed by the IQAC are:

1. Student-Centred Methodology and
2. ICT-Based Teaching-Learning

1. Student-Centred Methodology:

The IQAC drafted a new policy for Student-centred methodology .The

policy laid down some of the basic guidelines in which. Orientation Programmes and workshops were conducted for the teachers. It provided hands-on experience with the techniques and methods like active learning, pair work and groupwork, collaborative learning, etc. Workshops were also conducted for the students to familiarize them with the student-centred methods like pair work and group work, collaborative learning, etc. Activities like field trips, laboratory practicals, simulations, etc., were demonstrated as student-centred activities.

1. ICT-Based Teaching-Learning

A questionnaire was provided to the teachers to assess their level of familiarity and comfort with regard to the use of ICT tools. Workshops were conducted by the department of Computer Science to provide hands-on training on ICT tools.

The IQAC organized training programmes and workshops .The institution augmented its IT facilities, the Campus wasalso wi-fi enabled.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/policies/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bjrgdc.in/wp-content/uploads/2024/05/Annual-Report-2022-23-Consolidated-Final_compressed-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Introduction:

Gender inequality is an age-old curse of our ancient society. Babu Jagjivan Ram Government Degree College is conscious

Annual Quality Assurance Report of BABU JAGJIVAN RAM GOVERNMENT DEGREE, VITTALWADI, NARYANAGUDA, HYDERABAD. of, and sensitive to this much decried social problem. In tune with the National Policy For Women, 2016, the college clamours to maintain gender friendly environment among the students and staff too. The college always strives to enhance the girl student proportion and works harder in ensuring the drop out rate among the girls is brought to nil or at least minimised through provision of gender friendly facilities and promotion of skill development. The institution provides a supportive environment through a responsive grievance redressal cell and takes measures to prevent discrimination on the basis of gender. Another major objective is to provide more equitable access to education to the girl students through ICT. The formation of Internal Complaints Committee, Women Empowerment Cell, Anti-Ragging Committee reflects the institution's commitment towards gender equity and women empowerment.

File Description	Documents
Annual gender sensitization action plan	https://bjrgdc.in/wp-content/uploads/2024/05/2022-23-Gender-Equity-ICC-WEC.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bjrgdc.in/bjr-naac-document/?fileid=326

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1.Solid Waste Management

Students collect the food waste from their rooms through a project called the "Bucket Program." The wet solid waste consisting of only bio-degradable waste is processed to compost using two methods, viz Vermicomposting and Organic Composting. As a part of the MOU with "Earth Box", the institution collects and gives away the dry recyclable waste generated in the campus.

2.Liquid Waste Management

Awareness campaigns are conducted to save water and to reduce the wastage of water by the staff and the students. The chemicals used in the labs are mostly non-hazardous and non-toxic and neutral in nature. The sewage water let out from various purposes are transferred to a treatment plant and it moves into the drainage pipeline of thMore number of co-curricular programmes were

conducted through e institution and gets collected in the main drainage system of the Municipality.

3.E-Waste Management:

As a part of MOU with EARTH BOX, e- waste is also accepted. The electronic waste is then sent to the recycling plant which combines dismantling for recovery of its components with increased cost- effectiveness of processing of bulk electronic waste. Reuse is an alternative option to recycling. The Eco Club members use the e-waste in an innovative way.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://bjrgdc.in/wp-content/uploads/2024/05/11-Green-campus-initatives-BJRGDC-2022-23_compressed-compressed.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Introduction:

The institution is committed to establish and nurture an environment where diversity is valued and inclusion practiced.

Institutional efforts/initiatives for providing an inclusive environment:

Cultural Diversity:The institution was at the forefront in the Ek Bharat Shresht Bharat Programme, a unique and innovative initiative of the Government of India. Our institution was paired with Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak, Haryana, and cultural diversity was celebrated through various programmes.

Regional Diversity: The institution organized various programmes to mark significant days like Telangana Formation Day on 2nd June and celebrated the regional festivals like Bathukamma and Bonalu.

Linguistic Diversity: In order to encourage respect for Telugu being the regional language of the state and also other languages, the institution observes Language days like Telugu Bhasha Dinotsavam, Telangana Bhasha Dinotsavam, Hindi Diwas, Sanskrit Day, and Urdu Day.

Socioeconomic Diversity: In connection with Babu Jagjivan Jayanthi on 5th April, programmes highlighting the contributions of Dr. Babu Jagjivan Ram, a relentless crusader for the rights of the downtrodden and a champion of the underprivileged various

programmes were conducted

Communal Harmony: Programmes like Ganesh Chaturthi was conducted to foster the spirit of communal harmony among staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Introduction:

The institution is committed to establish and nurture an environment where diversity is valued and inclusion practiced.

Institutional efforts/initiatives for providing an inclusive environment:

Cultural Diversity:The institution was at the forefront in the Ek Bharat Shresht Bharat Programme, a unique and innovative initiative of the Government of India. Our institution was paired with Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak, Haryana, and cultural diversity was celebrated through various programmes.

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downtrodden and a champion of the underprivileged various programmes were conducted

Communal Harmony: Programmes like Ganesh Chaturthi was conducted to foster the spirit of communal harmony among staff and students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Introduction:

The institution organized various programmes that highlight the principles of humanity, and universality thereby sensitizing the students and employees to their duties and responsibilities.

Independence Day (15th August) & Republic Day (26th January):

The institution celebrates these two days with fervour as there is a need to remind ourselves of the great sacrifices of the freedom fighters as well as the values and ideals enshrined in the Constitution of India.

International Human Rights Day (10th December):

Faculty of Social Sciences organizes Human Rights Day every year and sensitizes the students and faculty on importance of human rights.

National Constitution Day (26th November):

National Constitution Day was celebrated to commemorate the adoption of the Constitution of India, on 26th November, 1949. In this connection various programmes were conducted to sensitize the students and staff to the core values of the Constitution of India.

National Voters' Day (25th January):

January 25th is observed as "National Voters' Day," every year, to encourage more and more young voters to take part in the political process. The college conducted various programmes to mark the significance of the day and also to reiterate its commitment towards nation building.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE

Vittalwadi, Narayanguda, Hyderabad.

INTERNAL QUALITY ASSURANCE CELL

Record of Best Practices

S no

Department/Cell

Title of the practice

1

Institutional Social Responsibility Cell

'Samaja Seva Nirathi'-An initiative for community engagement.

2

Faculty of Social Sciences

'Unnathi'- Coaching for competitive exams

3

IQAC & Diversity and Inclusion cell

'Vaividhya Pranathi' - Institutional efforts / Initiatives in providing an inclusive environment

4

IQAC and the Student Welfare Cell

'Sreyonnathi' - Initiative for Student welfare

5

Public Administration

'Manoshakthi'- Initiatives that promote Mental Health among staff and students

6

Telangana Academy for Skill and Knowledge(TASK) & Career guidance

"Kaushal Parinathi"-an Initiative for Skill development and Career Guidance

7

Gender equity and equality cell

'MahilaPurogathi' - An initiative for Women welfare

8

Green Initiatives cell

'ParyavaranaPramithi' - An initiative to protect environment

9

Research, Innovation & Entrepreneurship development cell

'Abhyunnathi' - An initiative to promote entrepreneurship

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It has been the constant endeavour of the Principal, staff and students to strive to create an identity for the institution. The college has been fortunate to have able Principals who have led the institution with a vision and inspired the staff and students to follow them. The faculty is the backbone of the college, providing solid support to the Principal at all times. They have gained recognition on various platforms, thereby improving the public perception of the college. The real wealth of the college, however, is the student community. They leave the portals of the institution with the required skills. The institution believes that its students should learn the importance of giving back to the community. Therefore, in addition to striving for excellence in curricular and co-curricular activities, the students are passionately involved in community service. Requests for additional classrooms/labs, furniture, computers, etc., were submitted regularly to the Commissioner of Collegiate Education. The institution has evolved over the years and adopted inclusiveness and sustainability as its mantra. With a strong focus on issues like gender equity, provision for a barrierfree and disabled-friendly environment and efforts towards a green and healthy environment, the college has enhanced the way it is perceived.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Introduction: As the institution is affiliated to Osmania University, Hyderabad, it follows the curriculum prescribed by University. The role of the institution is confined to planning and implementation. Institution periodically reviews the curriculum prescribed to identify the gaps that need enhancement. The departments of the institution augment the curriculum by providing additional inputs and value additions to the prescribed syllabus. The whole process is carried out in two distinct phases:

Planning:

The institution draws up an action plan for the implementation of the curriculum. At the beginning of the academic year, the Internal Quality Assurance Cell provides a questionnaire to each department and the teachers are asked to come up with their inputs on how the curriculum can be enriched. These inputs are then incorporated into annual departmental curricular plans.

Implementation: At the level of the teacher, a teaching diary is maintained. The In-Charge of each department and Principal checks the teaching diaries and other records, regularly.

The institution encourages teachers to attend the departmental conferences organized by the affiliating university in order to give them the opportunity to interact with the planners and other implementers of the curriculum. Feedback on the curriculum is taken from the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-CURRICULUM.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Introduction: Complying with academic calendar is one of the prerequisites to ensure quality in a higher education institution. The institution follows a comprehensive Institutional Plan/Academic Calendar which integrates the calendar/schedule of the Commissionerate of Collegiate Education (CCE), the University and that of the departments/committees in the college. The academic calendar includes the activities specified in the calendar of the CCE which contains a whole range of activities related to important days and events like the Telangana State Formation Day, national festivals, state festivals, commemorative days, etc. Further, the academic calendar incorporates the almanac of the affiliating university which is concerned with the conduct of academic work and examinations; the commencement and end of academic work; examinations; and evaluation. Finally, the activities of the various departments, cells, clubs and committees of the college are included. A comprehensive academic calendar, therefore, incorporates all the above activities along with the relevant time schedules for Continuous Internal Evaluation (CIE), Practical Examinations and End Semester Examinations. The Internal Assessments are conducted as per the schedule with the assignments given well in advance. The Principal holds a meeting with the Examination Committee to plan the schedule and arrangements of the Internal Exams.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bjrgdc.in/wp-content/uploads/2024/05/21-link-Academic-calender-2022-23-1-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

A. All of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

58

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

23

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2005	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
2005	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Introduction: Crosscutting issues are defined as issues or topics that affect all aspects of a programme, or 'cut across' all programmes and need special attention. With special reference to Higher Education, four major crosscutting issues have been identified, namely, 1. Professional Ethics 1. Gender 1. Human Values 1. Environment and Sustainability The IQAC in consultation with the Staff Council has evolved a policy framework for integrating the crosscutting issues into the curriculum, and also into the co-curricular/extra-curricular activities. These issues are integrated into all stages of programmes, like 'Environmental Studies' which is currently an Ability Enhancement Compulsory Course for the I year students of B.A., B. Com., B.Sc., and B.B.A. under Osmania University. Faculty are motivated to identify the specific units which addressed any of the four crosscutting issues in their respective subjects The institution took into consideration that some of the crosscutting issues are directly addressed as explicit curriculum and indirectly addressed as implicit curriculum in some courses. In addition to the above, the institution integrates the crosscutting issues into the co-curricular and extra-curricular activities. Some examples of such activities are the programmes related to gender equality organized by the Women Empowerment Cell and Internal Complaints Committee, as well as, the programmes conducted by the Eco Club and the Department of Botany with regard to environment and sustainability.</p>	

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

837

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

837

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://bjrgdc.in/wp-content/uploads/2024/04/Feedback_Institution_Alumni_Parents_Employer_2022-23.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1140	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

621

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has the responsibility of assessing the learning levels of the students. It identifies advanced and slow learners and caters to the diverse learning of the students. The more formal assessments are undertaken in three ways:

- Entry-level test
- Assessment based on the previous year's result
- Unit tests and/or internal assessments
- Any of the above-mentioned methods are followed by the departments segregate slow and advanced learners. Accordingly, the following strategies are taken up for them:

Strategies for Advanced Learners (SAL):

- Special assignments
- Field work
- Enrolment in advanced courses like certificate courses, online courses, etc.
- Student seminars and Power point presentations, Paper and poster presentations, Undertaking Study Projects
- Special coaching

Strategies for Slow Learners (SSL)

- Remedial coaching and tutorials

- Discussions and interactions
- Personal and academic counselling
- Provision of course material and question banks
- Preparation of a glossary of terms that isolates key concepts and gives short definitions or examples.

- Collaborative or peer learning, in groups and pairs

File Description	Documents
Link for additional Information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-ADVANCED-LEARNERS-AND-SLOW-LEARNERS.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2519	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Introduction:

A Policy on Student-Centred Methodology was framed by IQAC keeping in view the latest developments in education and New Education Policy, 2020. This Policy was framed by taking the opinion of all the stakeholders.

Implementation:

To train the faculty in various methods of teaching like experiential learning, participative learning, case-study method, project-based learning, problem-solving, service learning, etc,. The college organizes workshops and training programmes, these programs familiarize the teaching faculty with the concepts of 'Sage on the Stage' and 'Guide on the

Side'.

- Individual departments are motivated to use various methods as per suitability and encourage the students to participate in them-
- The Science departments encourage their students to learn through experiential methods in their laboratories, field trips, simulations, etc.
- The Arts departments conduct activities like mock parliament, case study methods, projects, etc. They also take students on field trips to museums, art galleries and palaces.
- The departments of Commerce and Management use methods like Problem-Based Learning and Project-Based Learning where groups of students are given problems or projects and asked to find solutions, collectively.
- The Language departments use student-centric methods like pair work, group work, task-based learning, etc., to infuse students with enthusiasm in learning language.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-STUDENT-CENTERED-METHODOLOGY.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Introduction:

IQAC in collaboration with the Department of Computer Science take steps to enhance the teaching-learning process by providing training to faculty members in ICT Tools and innovative teaching methods. The institution encourages the teachers to use the available digital resources and ICT-enabled tools in their teaching in order to provide a more innovative and creative learning experience for the students.

Innovative and creative techniques adopted:

Blended learning is adopted to provide different learning

environments to students. It combines the traditional learning with online interactive programmes. As technology has a profound impact on teaching and learning, the college encouraged the faculty members to follow blended learning by providing training to the faculty members. Faculty members attended training programs on blended learning. It improved the student learning outcomes. The blended learning tools & resources used were Google Classroom, Zoom, Black board, Internet and Whatsapp. The Flipped classroom mode is adopted to involve the students in teaching-learning process. Faculty member of Department of Public Administration is a content writer and presenter for Swayam MOOCs.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bjrgdc.in/features/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

190

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Introduction: To ensure quality in all the areas, institution gives prime importance to continual assessment of the students. In order to ensure rigor and transparency in the internal assessment, the following steps are taken: Before the Examination: A schedule for the Internal Assessments, assignments, and Practical Exams as per the University Almanac, is drawn up at the beginning of the semester by the Principal and the Examination Committee. All the details are informed to the students, through Whatsapp Messages, notice boards. After the Examination: After the exams and evaluation, the marks are entered in the marks register and the same is submitted online to the Examination Branch. The declaration of results is done within a few days from the last date of examination. the marks obtained by the students are uploaded on the University website

Implementation of CBCS (Method, Pattern, Marks): According to the guidelines of the CBCS, the university conducts two internals in odd semester and two internals in even semester. During each semester, two internal assessments are conducted for 15 marks each and the average of the two, along with the assignment (5 Marks) will be considered for deciding the grade for the semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Introduction: As an integral part of the implementation of the Choice Based Credit System, the institution gives prime importance to continual assessment of the students for which a rigorous mechanism of Internal Examinations is instituted. The effectiveness of CIE is grounded on transparency of assessment, frequency and variety. In order to ensure rigor and transparency in the internal assessment, the following steps are taken: At the beginning of the semester the Principal and the Examination Committee along with the staff designs the schedule for the Internal Assessments, assignments, and Practical Exams as per the University Almanac. After the exams and evaluation, the marks are entered in the marks register and the same is submitted online to the Examination Branch.

Implementation of CBCS (Method, Pattern, Marks): As per the guidelines of the UGC, CBCS was implemented from the Academic Year 2016-17. The university conducts two internals of 20 marks in odd and even semesters and an average is taken. The division of 20 marks is as follows: MCQ - 5 Marks Fill the Blanks - 5 Marks One-word Answers - 5 Marks Assignment submitted by the students - 5 Marks The marks obtained by the students are uploaded on the University website.

File Description	Documents
Any additional information	View File
Link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Implementation:

The focus of Outcome-Based Education is on Programme Outcomes, Programme Specific Outcomes and Course Outcomes. The stakeholders of the institution prepares POs, PSOs and Cos.

Communication of POs and Cos to staff and students:

The institution ensures that all the faculty and students are aware of the stated Programme and Course outcomes of the programmes offered. This is done in the following ways:

- The Program Outcomes (POs) and the Course Outcomes (COs) are initially prepared at the Department Level and submitted, which is finalised by the Principal, IQAC and the Staff Council. The same is communicated to the students by the concerned Faculty in their classrooms.
- POs and the COs is uploaded on the institutional website . The relevance of the COs is discussed by the faculty with the students and the feedback on COs is obtained from the students.

- Program-Specific Outcomes of all the departments are highlighted through career options which are open to students after completion of the programs and the achievements of the alumnae are also highlighted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Consolidated-Program-Outcomes-Course-Outcomes-2022-23.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Introduction:

The attainment of POs and Cos are measured by the college through direct method and indirect method.

Direct Method: Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end-examinations in the form of assignments which are a part of the CIE and activities such as additional quizzes, tests, etc.

In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). Programme Outcomes are measured by examining the results achieved by the students across the programmes in semester examinations.

Indirect Method: Student survey and alumni survey is measured by collecting the data from the students, which is done by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, seminars, study projects, etc. and also performance in the programs organized by TASK and Career Guidance Cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Consolidated-Program-Outcomes-Course-Outcomes-2022-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

509

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://bjrgdc.in/wp-content/uploads/2024/05/2.6.3-Pass-Percentage-of-2022-23.xlsx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bjrgdc.in/wp-content/uploads/2024/04/Feedback_Institution_Alumni_Parents_Employer_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

496000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/sites/default/files/2022-23-minor-project.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

28

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
46	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
8	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The institution gives primary importance to extension activities to inculcate the spirit of serving the people among the students and the society. These outreach activities are carried out through the two units of the N.S.S.; the Eco Club; The Institutional Social Responsibility Cell; the Women Empowerment Cell and the Internal Complaints Committee. Observance of national days like International Day of Yoga, Rashtriya Ekta Diwas, International Day of Peace, World Aids Day, National Girl Child Day. extension activities organized in the college are 1.Health checkup camp 2. Blood donationcamp 3.Yoga mahotsav 4.communal harmony program</p>	

5.NSS Special camp.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Extension-Activities2022-23-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2421

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution strives to strengthen the infrastructure and physical facilities to cater the huge strength of the college,. The institution has a well - maintained campus spread over 1649 square yards of land and a constructed building with ground plus four floors. The college comprises 39 spacious, well-ventilated rooms including 7 science laboratories, 3 computer laboratories equipped with power back-up, 01 library and 01 digital library.

Optimal utilization of Resources:

- To accommodate the needs of the huge strength, the college is being run on shift basis with B.A. & B.Com., in one shift and B.Sc. in the other.
- Ninety percent of the grant of Rs, 2 Crore sanctioned under RUSA 2.0, Component 9 is being utilized for the construction of additional classrooms and labs on the 4th floor.
- The provision in the special fee funds to utilize 30% for the maintenance and replenishment of physical facilities is used effectively.
- To provide the finest facilities for the students in the campus, the committee on infrastructure meets periodically to suggest and initiate measures for allocation of budget for purchase /maintenance of physical infrastructure

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/bjr-naac-document/?fileid=349

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus provides adequate infrastructure to encourage the active participation of the students in co-curricular and extracurricular activities.

Cultural Activities:

A large and spacious Seminar Hall with AV facilities is used to conduct all cultural activities and competitions. The Literary and Cultural Committee encourages the students to take part in literary and cultural competitions/ events, both within the institution as well as outside it.

Gymnasium & Yoga:

A well-equipped gymnasium for maintaining health and physical fitness is provided on the ground floor with an area of 626 square feet. The students make optimal use of the facilities in the Gym. Seminar Hall is also used for Yoga & meditation.

Sports & Games

A full-fledged Physical Director heads the Sports Department and is supported by Games and Sports Committee to conduct various related activities. As the college lacks a playground, the college has an informal agreement with Osmania University and Government City College to facilitate utilization of the university campus ground for training and practice of out-door games like cricket, football, Kabaddi, Volley Ball, Athletics, etc. A separate sports room has been allotted for the indoor games where students are trained for indoor games like table tennis, chess, carroms, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/bjr-naac-document/?fileid=349

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/04/ICT-Enabled-Tools.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12763240

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is situated on the third floor of the building with a well-ventilated hall, reading room, and a separate e-library room in a total area of 1285 sqft. It has the following facilities:

- 23,776 books and 9854 titles, 8 Magazines, 10 Journals & 06 Newspapers, CDs, and DVDs.
- Open access system to provide easy access to its print resources.
- E-Library consisting of 16 computers with LAN facility
- Subscription with INFLIBNET N-list E-Resources with access to more than 6000 e-journals, 31,35,000 e-books, through the National Digital Library of India
- Access to 42,970,243 e-resources and open-access databases such as Science open, DOAJ, EBSCO

Statistical Databases:

- Fully automation with KOHA open source software version 19.05.01.000.
- Acquisition, Accession, Cataloguing, and Circulation of books is being done through the automation software and provided with OPAC facility for students and staff.
- D-space Institutional Repository in which the Project Reports, articles, and PPTs of faculty and students are stored.
- Library Blog - with an ID (<http://bjrgdclibraryblogspot.com/>) with which students and staff can access current educational information.
- YouTube channel named "BJR College Talks" in which students can share their views and experiences pertaining to education and learning systems.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bjrgdc.in/wp-content/uploads/2024/05/DEPARTMENT-OF-LIBRARY.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

20,562

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

90

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Introduction:

To enrich the learning experiences of the students and also to provide easy access to administrative processes the institution endeavours to provide adequate educational facilities and technologies

Upgradation of IT Facilities:

The institution constantly upgrades its ICT facilities. Some of the most important measures in this direction are:

- procurement of latest computer systems
- installation of internet connections with high speed Internet bandwidth
- establishment of Digital Classrooms
- setting up of Virtual Classrooms,
- blending of conventional classroom teaching towards remote learning with the association of Spoken Tutorials (IIT Bombay)

The college is ICT enabled and fully operational with the following facilities:

Details of ICT Tools

Total Land Area& Built-up Area :

1649 Sq.yards

No. of Classrooms

18

No. of ICT-enabled classrooms

19

No. of Labs (Computer/Science/Language)

10

No. of Seminar Hall(S)/Auditorium

1(Seminar hall& Virtual Class Room)

LCD Projectors with Class Rooms

1,2,3,4,7,8

No. of Virtual Classrooms

4(Room No:-5,6,9,10)

No. of Computers available in the College(177)

For Administrative Purpose

20

For Students

157

Student Computer Ratio

1:15

1:7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/4.3-IT.pdf

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6089611.2

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Introduction:

For maintenance and utilization of physical, academic and support facilities, The College has formulated the following policies and procedures

1. Procedure for Maintenance: The Principal with the appropriate committee discusses all matters regarding maintenance of Infrastructure (Physical and IT) and Quotations from vendors are called from Approved agencies /vendors are hired for maintenance activities.

2.Procedure for Maintenance of Library: Rules and regulations regarding borrowing of books are displayed prominently. Failure to return books is viewed seriously and No-Dues Certificate is not issued at the time of leaving the college by withholding the Transfer Certificate until the value of the book is paid by the student.

3.Policy for Utilizing Physical &IT Infrastructure and Library:

It is mandatory for the Teaching , Non-Teaching Staff and students to observe the following :

1. Enter the resource in the appropriate register before using it
2. Make use of the resource with care and caution
3. Avoid damage or misuse of the resource
4. Keep resource in excellent physical and working condition
5. Switch off all electrical appliances related to the resource
6. Keep the concerned premises clean and tidy

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bjrgdc.in/bjr-naac-document/?fileid=349

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

654

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://bjrgdc.in/wp-content/uploads/2024/05/yoga-and-capacity-building-merged-file-1.docx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

485

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

485

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

92

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Introduction:

The college promotes extensive participation of the students in all aspects of curricular, co-curricular and extra-curricular activities.

Implementation:

1. The IQAC identified certain key committees in which student participation would bring freshness and improve

the functioning, thus leading to mutual benefit:

- Administrative Committees: Internal Quality Assurance Cell, RUSA, Furniture, Students Grievance Redressal, Anti-Ragging Committee
- Co-Curricular & Extra-curricular Committees: Library Advisory Committee, Entrepreneurship Development Committee, Literary and Cultural Committee, NSS, Bhagya Committee, Harithaharam, Ek Bharat Shresht Bharat, Eco Club, etc.

1. The students are given the opportunity to involve themselves in the activities of the administrative, co-curricular and extra-curricular committees.
2. The institution encourages the involvement of students in all the areas of governance, decision-making and implementation.

4. To ensure smooth functioning of the college, the students are involved in coordinating the various activities of the college, such as IQAC, NSS, Ek Bharat Shresht Bharat, Anti-Ragging, Grievance Redressal, etc.,

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/committee-list-2022-23-1-1-1.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

92

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Introduction: Babu Jagjivan Ram Government Degree College has a functional Alumni Association registered on 28.01.2021, named as 'Babu Jagjivan Ram Degree College Alumni Association' (Registration No:41 of 2021). Some of the most significant alumni contributions areas follows:

Contribution in academic matters:

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Annual Quality Assurance Report of BABU JAGJIVAN RAM GOVERNMENT DEGREE, VITTALWADI, NARYANAGUDA, HYDERABAD.

The alumni contribute to the college in academic matters. The college also collects feedback from the old students on the curriculum& overall performance of the institution and utilizes it for quality enhancement.

Mentorship and Skill development: An active and committed alumnus, trains students regularly in life skills and language skills.

The success stories of Shaik. Majid, P. Venkat Reddy and Anil from B.Com, B.Pradeep Kumar, M.Dinesh, Padmakar, K.Arun Naik, B.Shashishar, Vaishnavi, Sai Chitra from B.A. are a source of inspiration and the alumnus are most proactive and periodically interact with their juniors Mobilization of resources and
Community awareness: The alumni makes financial contribution

and are also very proactive to participate in activities related to mobilization of resources. The alumni have taken up the task of creating awareness in the community regarding achievements of the college.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Certificate_merged.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Introduction:

The Vision of the institution is to empower youth by providing quality education in order to make them competent, self-reliant and responsible society builders, professionals and good citizens.

Mission:

- to promote academic excellence
- to inculcate human values and social responsibilities
- to address the rural and urban divide
- to mould the students into good citizens of the nation.

In consonance with the vision and mission of the college, the college formulates administrative policies and functions that can translate its avowed aims into reality.

Nature of Governance:

The college is guided by the principles of good governance such as participation, transparency, accountability etc. The Principal of the college oversees the management of the institution and organizational performance and ensures that the institution works in the best interest of its stakeholders.

Participatory Decision-Making: The teachers are involved in various decision-making bodies in order to foster participative management, thereby enhancing the quality culture in the college. Some of the most significant committees in which faculty are involved are the IQAC, the Staff Council, the Academic Committee, the UGC Committee, RUSA Committee, Library Advisory Committee, Special Fee Committee, etc.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Vision-Mission-and-Perspective-plan-2022-23.docx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Introduction:

The college believes in democratic leadership, as the crux of leadership is an act of inclusiveness. Since the mantra for participative management is decentralization, management aims to empower all stakeholders in the organization. The Principal, who is the head of all academic and non-academic/administrative activities, constitutes various committees in order to decentralize the whole process. These committees are entrusted with the task of facilitating the smooth functioning of the administrative and academic processes. Some of the most important committees are as follows:

1. Administrative Committees:

- Internal Quality Assurance Cell (IQAC)
- College Planning and Development Cell (CPDC)
- U.G.C. Committee

- o RUSA Committee
- o Grievance Redressal Committee
- o Discipline Committee/Anti-Ragging Committee
- o Internal Complaints Committee
- o Scholarship Verification Committee
- o Campus Maintenance Committee
- o Purchase Committee

1. Academic Committees:

- o Academic/Examination Branch
- o Research Committee
- o Time-Table Committee
- o Telangana Skills and Knowledge Centre Committee
- o Career Guidance Cell
- o Competitive Examinations Committee

The cells like Entrepreneurship Development Cell ,Eco Club, Red Ribbon Club, Arts Club, Consumer Club and NSS Committee involves the students in organising various activities and function in a transparent manner.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Vision-Mission-and-Perspective-plan-2022-23.docx
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Introduction:

The Strategic/Perspective Plan of Babu Jagjivan Ram Government Degree College, Narayanaguda, Hyderabad, was prepared by the IQAC for a period of five years from the academic year 2022-23 to 2027-28. The Committee focused on certain key areas which needed to be strengthened on priority basis, in order to achieve the Vision, Mission and Objectives of the College. The key areas focused were good governance with an aim of achieving accountability and transparency in administration. The institution implemented e-office and College Administration and

Information Management System (CAIMS) to achieve the goal was to enrich teaching-learning process through ICT- enabled teaching and training through student-centred pedagogies. The Strategic plan also focused on promoting research culture by encouraging the faculty and students to publish articles in international and national journals. Other prime areas which were focused were financial management, skill enhancement & employability skills, institution-industry interaction, internal quality assurance system, student's development, staff welfare, alumni interaction, community services & outreach activities, environment and social awareness activities. Thus the strategic plan strives to realise the vision and mission of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/Vision-Mission-and-Perspective-plan-2022-23.docx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

TIER 1: The college functions under the direct administrative control of the Commissionerate of Collegiate Education, Telangana, which is headed by the Commissioner of Collegiate Education.

TIER 2: At the apex in the college-level administrative setup, is the Principal, who is the academic and administrative leader of the college.

TIER 3:

- **Teaching staff:** The various departments in the college is headed by In-Charges assisted by other faculty members. The college also has a Physical Director and a Librarian.
- **Non -Teaching Staff:** The Superintendent heads the non-teaching staff and all the other members like the Senior Assistants, Junior Assistants, Record Assistants, Office Subordinates.

Committees: To ensure the execution of all activities, the institution has the following committees: Internal Quality Assurance Cell, Academic/Examination Committee, Time-Table Committee, Library Advisory Committee, Research Committee, Staff Council, Special Fee Committee, Finance/Purchase Committee, Scholarship Committee, Building and Infrastructure Committee, RTI Committee, N.S.S, Eco Club, Women Empowerment Cell, etc.

Appointment, Service Rules & Procedures:

The Department of Higher Education, Government of Telangana stipulates the service rules and procedures for recruitment and promotion of the teaching and non-teaching staff and the college adheres to it.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/05/6.2.2-word-file.pdf
Link to Organogram of the Institution webpage	https://bjrgdc.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As per the norms of the Government of Telangana the following welfare schemes are available to all permanent teaching and non-teaching staff:

- General Provident Fund (GPF)
- Health cards issued by the Government of Telangana
- Group Insurance Scheme (GIS)
- Telangana State General Life insurance (TSGLI)
- Earned leave and Surrender of earned leave
- 5 special casual leave per calendar year for women employees
- 90 days Child Care Leave for women employees having minor children.
- 06 months Maternity Leave for female employees and 15 days paternity leave for male employees
- Training in Basic Computer Skills
- UGC/State Government scales of pay
- Career Advancement Scheme
- Additional increments for having doctoral degree at entry level or during service
- On-Duty facility to attend Orientation and Refresher Courses
- On-Duty facility to attend National Seminars, Conferences
- Permission to perform remunerative duties as practical examiner, observer in University exams
- Personal loan facility
- Home loans Festival advance for non-teaching staff.
- Regular superannuation pension.
- New pension scheme.
- Medical Reimbursement or EHS (Employee Health Scheme)

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2023/07/Welfare-Measures-for-Staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year	
19	
File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
4	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
19	

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Introduction:

The Principal and the IQAC with an aim to continually improving the faculty's profile and quality, designs a policy for the Performance Appraisal of the Teaching and Non-Teaching Staff.

1. Teaching Staff:

1. API : The faculty members fill in the Academic Performance Indicator(API) forms at the end of the academic year stating their professional development, their contribution to the college and society as per the UGC format.
2. Student Feedback: At the end of every semester in CBCS, the students' feedback is taken to assess the performance of the lecturers.
3. Academic Audit and Academic records: To assess the performance of every department an Academic Audit is conducted by the CCE, every year. An exit meeting is held in which suggestions for improvements are made.
4. Action taken report:-After the academic audit, the IQAC prepares Action Taken Report and sends it to the CCE in which action taken and the steps proposed to be taken are intimated.
5. Results: Meetings are conducted by the Principal to analyse subject-wise, department-wise and overall result of the college.

1. Non-Teaching Staff:

Non teaching staff are appraised through Regular Meetings
Continuous Monitoring: Informal inquiry and Formal Inquiry.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-STAFF-APPRAISAL.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Introduction:

B.J.R. Government Degree College, Naryanaguda, is committed to a transparent and accountable financial culture. The college receives funds from the following sources:

- Special Fee collected from students
- State Government budget allocation
- U.G.C. Grants
- RUSA Grants (2019-20)
- Accumulated Funds of the College

Internal Financial Audit:

The college has introduced a systematic practice of conducting annual internal financial audit to maintain financial discipline and transparency. An Internal Audit Committee is appointed with the Principal as the Chairman and four senior teachers from the Department of Commerce and the Senior Assistant/Superintendent from the Office. The members of the Committee scrutinize the expenditures, income statements and verify the same with the vouchers /bills procured for all expenditure.

External Financial Audit:

Audits are conducted periodically by the Accountant General's Office . Audit objections, if any, are addressed and resolved

by the Drawing and Disbursing Officer (D.D.O.).i.e, the Principal. CCE Audit was conducted in 2022-23.

College Administration and Information Management System was introduced by CCE to bring transparency.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2024/04/Audit-Details-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Introduction:

Babu Jagjivan Ram Government Degree College is a State Government institution. It receives funds mainly from the Government of Telangana. The college practices proper budgeting and optimal utilization of finance. It mobilises resources both internally from its Special Fee, as well as, externally from various sources.

Strategies for Resource Mobilization:

- o Identification of the need/requirement

- Formulation of a plan of action
- Identification of potential sources of funds
- Preparation of a proposal to the identified source
- Solicitation/appeal to the sources

Strategies for Optimal Utilization of Funds:

- Funds received are to be utilized optimally without any wastage following strict guidelines
- No amount should be diverted for expenses other than the specific purpose for which the funds have been sanctioned
- In case of any specific exigency, permission for utilization has to be sought from the appropriate authorities

Strategies for the Optimal Utilization of Resources:

- Practice of running the college in a shift system in order to solve the problem of inadequate classrooms.
- Optimal utilization of classrooms, laboratories, library as well as the facilities in the Games Room/ Gym, in order to provide maximum benefit to the student community.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MOBILIZATION-OF-FUNDS-AND-OPTIMAL-UTILIZATION.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Introduction:

The IQAC is committed in ensuring the holistic development of their students. In order to translate this lofty aim into reality IQAC has institutionalised various quality assurance strategies and processes.

The IQAC devised a new Mentor-Mentee System which envisaged the

teacher to be a friend, philosopher and guide to aid in the all-round development of the student community.

The IQAC actively promotes students' research activities; motivates the teachers to mentor and supervise the student study projects. To provide training in research skills. It organizes workshops and Seminars.

The institution proudly places on record articles written by faculty and students which was published in the Journal of Emerging Technologies and Innovative Research (JETIR) in 2021. JETIR is an UGC approved International Open Access Journal, Peer reviewed and Refereed journal with an impact factor of 7.95.

IQAC has institutionalised feed back system to redress the Students problems

It provided training to faculty in ICT- enabled teaching

It encouraged the Departments to organise International, National, State level Webinars, Seminars and Workshops

It Organised various extension activities like conducting vaccination drive, awareness programmes on Covid-19, visiting orphanages and schools.

It devised policies to ensure quality in all the aspects of the functioning of the institution.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/policies/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Introduction:

The Internal Quality Assurance Cell of the college is committed to ensure the implementation of improved teaching-learning process. Two of the most significant of them that came into

practice through a systematic and structured approach designed by the IQAC are:

1. Student-Centred Methodology and
2. ICT-Based Teaching-Learning

1. Student-Centred Methodology:

The IQAC drafted a new policy for Student-centred methodology .The policy laid down some of the basic guidelines in which.Orientation Programmes and workshops were conducted for the teachers. It provided hands-on experience with the techniques and methods like active learning, pair work and groupwork, collaborative learning, etc. Workshops were also conducted for the students to familiarize them with the student-centred methods like pair work and group work, collaborative learning, etc. Activities like field trips, laboratory practicals, simulations, etc., were demonstrated as student-centred activities.

1. ICT-Based Teaching-Learning

A questionnaire was provided to the teachers to assess their level of familiarity and comfort with regard to the use of ICT tools. Workshops were conducted by the department of Computer Science to provide hands-on training on ICT tools.

The IQAC organized training programmes and workshops .The institution augmented its IT facilities, the Campus wasalso wi-fi enabled.

File Description	Documents
Paste link for additional information	https://bjrgdc.in/policies/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

A. All of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://bjrgdc.in/wp-content/uploads/2024/05/Annual-Report-2022-23-Consolidated-Final_compressed-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Introduction:

Gender inequality is an age-old curse of our ancient society. Babu Jagjivan Ram Government Degree College is conscious

Annual Quality Assurance Report of BABU JAGJIVAN RAM GOVERNMENT DEGREE, VITTALWADI, NARYANAGUDA, HYDERABAD. of, and sensitive to this much decried social problem. In tune with the National Policy For Women, 2016, the college clamours to maintain gender friendly environment among the students and staff too. The college always strives to enhance the girl student proportion and works harder in ensuring the drop out rate among the girls is brought to nil or at least minimised through provision of gender friendly facilities and promotion of skill development. The institution provides a supportive environment through a responsive grievance redressal cell and takes measures to prevent discrimination on the basis of gender. Another major objective is to provide more equitable access to education to the girl students through ICT. The formation of Internal Complaints Committee, Women Empowerment Cell, Anti-Ragging Committee reflects the institution's commitment towards gender equity and women empowerment.

File Description	Documents
Annual gender sensitization action plan	https://bjrgdc.in/wp-content/uploads/2024/05/2022-23-Gender-Equity-ICC-WEC.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bjrgdc.in/bjr-naac-document/?fileid=326

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1.Solid Waste Management

Students collect the food waste from their rooms through a project called the "Bucket Program." The wet solid waste consisting of only bio-degradable waste is processed to compost using two methods, viz Vermicomposting and Organic Composting. As a part of the MOU with "Earth Box", the institution collects and gives away the dry recyclable waste generated in the campus.

2.Liquid Waste Management

Awareness campaigns are conducted to save water and to reduce the wastage of water by the staff and the students. The chemicals used in the labs are mostly non-hazardous and non-toxic and neutral in nature. The sewage water let out from

various purposes are transferred to a treatment plant and it moves into the drainage pipeline of thMore number of co-curricular programmes were conducted through e institution and gets collected in the main drainage system of the Municipality.

3.E-Waste Management:

As a part of MOU with EARTH BOX, e- waste is also accepted. The electronic waste is then sent to the recycling plant which combines dismantling for recovery of its components with increased cost- effectiveness of processing of bulk electronic waste. Reuse is an alternative option to recycling. The Eco Club members use the e-waste in an innovative way.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://bjrgdc.in/wp-content/uploads/2024/05/11-Green-campus-initatives-BJRGDC-2022-23_compressed-compressed.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles

<p>2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of</p>	<p>B. Any 3 of the above</p>
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reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>	
<p>Introduction:</p> <p>The institution is committed to establish and nurture an environment where diversity is valued and inclusion practiced.</p> <p>Institutional efforts/initiatives for providing an inclusive environment:</p> <p>Cultural Diversity:The institution was at the forefront in the Ek Bharat Shresht Bharat Programme, a unique and innovative initiative of the Government of India. Our institution was paired with Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak, Haryana, and cultural diversity was celebrated through various programmes.</p> <p>Regional Diversity: The institution organized various programmes to mark significant days like Telangana Formation Day on 2nd June and celebrated the regional festivals like Bathukamma and Bonalu.</p> <p>Linguistic Diversity: In order to encourage respect for Telugu being the regional language of the state and also other languages, the institution observes Language days like Telugu Bhasha Dinotsavam, Telangana Bhasha Dinotsavam, Hindi Diwas, Sanskrit Day, and Urdu Day.</p>	

Socioeconomic Diversity: In connection with Babu Jagjivan Jayanthi on 5th April, programmes highlighting the contributions of Dr. Babu Jagjivan Ram, a relentless crusader for the rights of the downtrodden and a champion of the underprivileged various programmes were conducted

Communal Harmony: Programmes like Ganesh Chaturthi was conducted to foster the spirit of communal harmony among staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Introduction:

The institution is committed to establish and nurture an environment where diversity is valued and inclusion practiced.

Institutional efforts/initiatives for providing an inclusive environment:

Cultural Diversity:The institution was at the forefront in the Ek Bharat Shreshth Bharat Programme, a unique and innovative initiative of the Government of India. Our institution was paired with Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak, Haryana, and cultural diversity was celebrated through various programmes.

Regional Diversity: The institution organized various programmes to mark significant days like Telangana Formation Day on 2nd June and celebrated the regional festivals like Bathukamma and Bonalu.

Linguistic Diversity: In order to encourage respect for Telugu being the regional language of the state and also other languages, the institution observes Language days like Telugu

Bhasha Dinotsavam, Telangana Bhasha Dinotsavam, Hindi Diwas, Sanskrit Day, and Urdu Day.

Socioeconomic Diversity: In connection with Babu Jagjivan Jayanthi on 5th April, programmes highlighting the contributions of Dr. Babu Jagjivan Ram, a relentless crusader for the rights of the downtrodden and a champion of the underprivileged various programmes were conducted

Communal Harmony: Programmes like Ganesh Chaturthi was conducted to foster the spirit of communal harmony among staff and students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Introduction:

The institution organized various programmes that highlight the principles of humanity, and universality thereby sensitizing the students and employees to their duties and responsibilities.

Independence Day (15th August) & Republic Day (26th January):

The institution celebrates these two days with fervour as there is a need to remind ourselves of the great sacrifices of the freedom fighters as well as the values and ideals enshrined in the Constitution of India.

International Human Rights Day (10th December):

Faculty of Social Sciences organizes Human Rights Day every year and sensitizes the students and faculty on importance of human rights.

National Constitution Day (26th November):

National Constitution Day was celebrated to commemorate the adoption of the Constitution of India, on 26th November, 1949. In this connection various programmes were conducted to sensitize the students and staff to the core values of the Constitution of India.

National Voters' Day (25th January) :

January 25th is observed as "National Voters' Day," every year, to encourage more and more young voters to take part in the political process. The college conducted various programmes to mark the significance of the day and also to reiterate its commitment towards nation building.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE

Vittalwadi, Narayanguda, Hyderabad.

INTERNAL QUALITY ASSURANCE CELL

Record of Best Practices

S no

Department/Cell

Title of the practice

1

Institutional Social Responsibility Cell

'Samaja Seva Nirathi' - An initiative for community engagement.

2

Faculty of Social Sciences

'Unnathi'- Coaching for competitive exams

3

IQAC & Diversity and Inclusion cell

'Vaividhya Pranathi' - Institutional efforts / Initiatives in providing an inclusive environment

4

IQAC and the Student Welfare Cell

'Sreyonnathi' - Initiative for Student welfare

5

Public Administration

'Manoshakthi'- Initiatives that promote Mental Health among staff and students

6

Telangana Academy for Skill and Knowledge(TASK) & Career guidance

"Kaushal Parinathi"-an Initiative for Skill development and Career Guidance

7

Gender equity and equality cell

'MahilaPurogathi' - An initiative for Women welfare

8

Green Initiatives cell

'ParyavaranaPramithi' - An initiative to protect environment

9

Research, Innovation & Entrepreneurship development cell

'Abhyunnathi' - An initiative to promote entrepreneurship

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It has been the constant endeavour of the Principal, staff and students to strive to create an identity for the institution. The college has been fortunate to have able Principals who have led the institution with a vision and inspired the staff and students to follow them. The faculty is the backbone of the college, providing solid support to the Principal at all times. They have gained recognition on various platforms, thereby improving the public perception of the college. The real wealth of the college, however, is the student community. They leave the portals of the institution with the required skills. The institution believes that its students should learn the importance of giving back to the community. Therefore, in addition to striving for excellence in curricular and co-curricular activities, the students are passionately involved in community service. Requests for additional classrooms/labs, furniture, computers, etc., were submitted regularly to the Commissioner of Collegiate Education. The institution has evolved over the years and adopted inclusiveness and sustainability as its mantra. With a strong focus on issues like gender equity, provision for a barrierfree and disabled-friendly environment and efforts towards a green and healthy environment, the college has enhanced the way it is perceived.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The Principal along with IQAC members and Heads of Departments chalk out the future plan of action The following future plans were made: To establish virtual and smart classrooms for enriching the teaching-learning process. To create awareness among the staff and students on Artificial Intelligence. To organize national seminars, webinars and conferences on different themes. To encourage the students publish articles in care list and Highj indexed Journals . To establish research lab for social sciences .To conduct capacity building programmes for teaching and nonteaching staff. To take up steps to enable the campus as green campus and smart campus. To take more measures to augment physical infrastructure.