



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Babu Jagjivan Ram Government Degree College
• Name of the Head of the institution	Dr.P.V.Geetha Lakshmi Patnaik
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8106347817
• Mobile No:	8106347817
• Registered e-mail	bjrnampally.ejkc@gmail.com
• Alternate e-mail	geethapatnaik73@gmail.com
• Address	Near Melkote Park, Vittalwadi, Narayanaguda
• City/Town	Hyderabad
• State/UT	Telangana
• Pin Code	500029
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Osmania University				
• Name of the IQAC Coordinator	Dr. V.V. Mallika				
• Phone No.	9291467682				
• Alternate phone No.	04023230354				
• Mobile	9291467682				
• IQAC e-mail address	bjrnampally.ejkc@gmail.com				
• Alternate e-mail address	mallikavvdl@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://bjrgdc.in/wp-content/uploads/2022/10/AQAR-Report-2020-21.pdf">https://bjrgdc.in/wp-content/uploads/2022/10/AQAR-Report-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/21-link-Academic-calender-2021-22.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/21-link-Academic-calender-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.83	2015	01/05/2015	01/05/2020
Cycle 2	B++	2.91	2022	21/06/2022	20/06/2027
<b>6.Date of Establishment of IQAC</b>			12/06/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>? IQAC has institutionalized feedback system to redress the students problems .Provided training to faculty in ICT- enabled teaching Encouraged the Departments to organize International, National, State level Webinars, Seminars and Workshops.</p>		
<p>? The IQAC of the College organized National Seminar (blended mode) titled "New Education Policy,2020" on 27th and 28th April, 2022, sponsored by Telangana State Council of Higher Education, Hyderabad.</p>		
<p>? IQAC organized one day workshop on Outcome Based Education on 7th May, 2022</p>		
<p>? IQAC initiated Eight Cells in the College for the holistic development of the students. 1. MahilaPurogathi - Gender Equity and Equality Cell (GEEC) 2. VaividhyaPranathi- Diversity&amp; Inclusion Cell (DIC) 3. Sreyonnathi - Student Welfare Cell (SWC) 4. Kaushal Parinathi - TSKC &amp; Placement Cell (TPC) 5. Unnathi- Competitive Examinations Cell (CEC) 6. Samaja Seva Nirathi - Institutional Social Responsibility Cell (ISRC) 7. ParyavaranaPramithi - Green Initiatives Cell (GIC) 8. Abhyunnathi - Research, Innovation, and Entrepreneurship Development Cell (RIEDC)</p>		
<p>? Inculcating research aptitude among the staff and students by organising webinars and workshops on research and innovation.</p>		

Encouraged the faculty and students to publish in national and international journals of repute.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To conduct certificate courses for enhancing the skills of the students	All the departments conducted certificate courses
To improve the quality and sustain in all the aspects of the College	Organized workshop on quality initiatives, NAAC preparation and outcome based education.
To bring the awareness among the students and faculty on New Education policy 2020	Organized National Seminar on New Educational Policy 2020
To provide different avenues of employment for students.	Organized two placement drives in the college
To sensitize the students on Code of Ethics	Organized one day programme on Code of Ethics.
To organise national and international webinars	The college organised workshops, seminars and conferences during 2021-22
To encourage the faculty to publish articles in reputed journals	There are many articles published by the faculty in national and international journals of repute.
To organise workshops on ICT tools for Teaching and Non-Teaching Staff	IQAC organised workshops on ICT tools for Teaching and Non Teaching Staff
To inculcate research aptitude among the students	Organised National workshop on Report Writing, Research Skills and students published

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	15/02/2023

**15. Multidisciplinary / interdisciplinary**

Taking the cue from National Education Policy, 2020, Babu Jagjivan Ram Government Degree College is committed to promoting multidisciplinary/interdisciplinary education. As the College is affiliated to Osmania University, it follows the Choice Based Credit System (CBCS) prescribed by the University. Under the CBCS System, the students have taken varied combinations like Maths, Economics, Political Science; Micro-biology, Bio-technology, Psychology, etc. The college also offers certificate courses and Generic Electives for the students cutting across different disciplines. Each department offers Generic Elective for the students of other departments. Students are encouraged to attend national and international seminars of different disciplines and also publish articles giving paramountacy to multi-disciplinary topics.

**16. Academic bank of credits (ABC):**

Not Applicable

**17. Skill development:**

The College puts earnest efforts for the development of skills among the students. Telangana Skill and Knowledge Centre (TSKC) was established in the college by Commissionerate of Collegiate Education for enhancing skilling synergy among institutions of Government, Industry & Academia. The objective is to improve employability skills of Undergraduate students along with the conventional curriculum for B.A. /B.Com. /B.Sc. courses. Career guidance Cell of the college helps students to explore and plan for future career endeavors based on their individual interests, skills and values. The Career guidance and placement cell of the college functions with the objective of providing guidance and assistance for the students to achieve their career goals. It provides awareness on Higher Education or Studies, Self-employment and Job opportunities. The Research, Innovation and Entrepreneurship Development Cell also offers skill-based training programmes on

entrepreneurship.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Babu Jagjivan Ram Government Degree College strives to integrate Indian Knowledge System in multiple ways. As a part of the certificate course on Meditation- based Self Development Programme being offered by the college, the students learn the techniques and methods of yoga&meditation periodically. The college also celebrates International Day of Yoga every year. The Department of Botany nourishes native indian herbs in the Botanical Garden to enable students understand indigenous medical systems. The Departments of Sanskrit, Hindi and Telugu strive to kindle interest among the students in indian languages and culture. The Department of History tries to revisit the India's history and its widespread cultural ethos to keep the students informed of our ancient glory. The Cultural Club of the college undertakes various activities for the promotion of Indian culture. Ek Bharath Shreshta Bharat Club of the college imbibes the spirit of unity in diversity and respect for Indian culture.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Babu Jagjivan Ram Government Degree College focuses on Outcome based Education(OBE).IQAC of the college organises programmes on OBE and blooms taxonomy.All the Departments revised the programme oucomes and course outcomes according to blooms taxonomy. Communication of POs and Cos to staff and students: The institution ensures that all the faculty and students are aware of the stated Programme and Course outcomes of the programmes offered by the institution. This is done in the following ways: The Program Outcomes (POs) and the Course Outcomes (COs) are initially prepared at theDepartment Level and then they are submitted to the principal and the Staff Council, where they are finalized. The Program Outcomes (POs) and the Course Outcomes (COs) of all the programs offered by the institution are communicated to the Faculty well in advance, that is, before the beginning of the academic year in the form of circulars or notices by the IQAC and Academic Coordinator The same is communicated to the students by the concerned Faculty in their classrooms. The complete list of Program Outcomes (POs) and the Course Outcomes (COs) is uploaded ontothe institutional website for the benefit of all the stakeholders.

**20.Distance education/online education:**

Babu JagjivanRam Government Degree College gives primacy to application of Information and Communication Technology to teaching-

learning process. In alignment with that goal all the departments have taken online classes during the pandemic. Google Class room was used as a Learning Management System. Other platforms like zoom, whatsapp were also used. Massive Open Online Courses (MOOCs) were introduced and students were also encouraged to join MOOCs. In the academic year 2021-22, total 30 students joined in MOOCs. They are offered in different subjects like Psychology, Geography, Mass Communication and Journalism, Sociology

## Extended Profile

### 1. Programme

1.1	252
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	2512
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	600
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	534
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1	56
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	62
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	13439313
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	157
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p><b>Introduction:</b></p> <p>As the institution is affiliated to Osmania University, Hyderabad, it follows the curriculum prescribed by University. The role of the institution is confined to planning and implementation. Institution periodically reviews the curriculum prescribed to identify the gaps that need enhancement. The departments of the</p>	



institution augment the curriculum by providing additional inputs and value additions to the prescribed syllabus. The whole process is carried out in two distinct phases:

**Planning:**

The institution draws up an action plan for the implementation of the curriculum. At the beginning of the academic year, the Internal Quality Assurance Cell provides a questionnaire to each department and the teachers are asked to come up with their inputs on how the curriculum can be enriched. These inputs are then incorporated into annual departmental curricular plans.

**Implementation:**

At the level of the teacher, a teaching diary is maintained. The In-Charge of each department and Principal checks the teaching diaries and other records, regularly.

The institution encourages teachers to attend the departmental conferences organized by the affiliating university in order to give them the opportunity to interact with the planners and other implementers of the curriculum. Feedback on the curriculum is taken from the students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-CURRICULUM.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-CURRICULUM.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Introduction:**

Complying with academic calendar is one of the prerequisites to

ensure quality in a higher education institution. The institution follows a comprehensive Institutional Plan/Academic Calendar which integrates the calendar/schedule of the Commissionerate of

Collegiate Education (CCE), the University and that of the departments/ committees in the college.

The academic calendar includes the activities specified in the calendar of the CCE which contains a whole range of activities related to important days and events like the Telangana State Formation Day, national festivals, state festivals, commemorative days, etc. Further, the academic calendar incorporates the almanac of the affiliating university which is concerned with the conduct of academic work and examinations; the commencement and end of academic work; examinations; and evaluation. Finally, the activities of the various departments, cells, clubs and committees of the college are included.

A comprehensive academic calendar, therefore, incorporates all the above activities along with the relevant time schedules for Continuous Internal Evaluation (CIE), Practical Examinations and End Semester Examinations. The Internal Assessments are conducted as per the schedule with the assignments given well in advance.

The Principal holds a meeting with the Examination Committee to plan the schedule and arrangements of the Internal Exams.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/21-link-Academic-calender-2021-22.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/21-link-Academic-calender-2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma**

**B. Any 3 of the above**

**Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

52

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

35

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

1331

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1331

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

### Introduction:

Crosscutting issues are defined as issues or topics that affect all aspects of a programme, or 'cut across' all programmes and need special attention. With special reference to Higher Education, four major crosscutting issues have been identified, namely,

1. Professional Ethics

1. Gender

1. Human Values

1. Environment and Sustainability

The IQAC in consultation with the Staff Council has evolved a policy framework for integrating the crosscutting issues into the curriculum, and also into the co-curricular/extra-curricular activities.

These issues are integrated into all stages of programmes, like 'Environmental Studies' which is currently an Ability Enhancement Compulsory Course for the I year students of B.A., B. Com., B.Sc.,

and B.B.A. under Osmania University. Faculty are motivated to identify the specific units which addressed any of the four crosscutting issues in their respective subjects

The institution took into consideration that some of the crosscutting issues are directly addressed as explicit curriculum (Eg. 'Environmental Studies' and 'Gender Sensitization' in

2016-17), and indirectly addressed as implicit curriculum in some courses.

In addition to the above, the institution integrates the crosscutting issues into the co-curricular and extra-curricular activities. Some examples of such activities are the programmes related to gender equality organized by the Women Empowerment Cell and Internal Complaints Committee, as well as, the programmes conducted by the Eco Club and the Department of Botany with regard to environment and sustainability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

35

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**480**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/61.-e-Link-Feedback-2021-22.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/61.-e-Link-Feedback-2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**1200**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**808**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution has the responsibility of assessing the learning levels of the students and identify advanced and slow learners to**

cater to the diverse learning of the students. The more formal assessments are undertaken in three ways:

- Entry-level test
  - Assessment based on the previous year's result
  - Unit tests and/or internal assessments
- Any of the above-mentioned methods are followed by the departments segregate slow and advanced learners. Accordingly, the following strategies are taken up for them:

**Strategies for Advanced Learners (SAL):**

- Special assignments
- fieldwork
- Enrolment in advanced courses like certificate courses, online courses, etc.
- Student seminars and Power point presentations, Paper and poster presentations, Undertaking Study Projects
- Special coaching

**Strategies for Slow Learners (SSL)**

- Remedial coaching and tutorials
- Discussions and interactions
- Personal and academic counselling
- Provision of course material and question banks
- Preparation of a glossary of terms that isolates key concepts and gives short definitions or examples.
- Collaborative or peer learning, in groups and pairs

File Description	Documents
Link for additional Information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-ADVANCED-LEARNERS-AND-SLOW-LEARNERS.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-ADVANCED-LEARNERS-AND-SLOW-LEARNERS.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2512	56



File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Introduction:

A Policy on Student-Centred Methodology was framed by IQAC keeping in view the latest developments in education and New Education Policy, 2020. The Policy was framed by taking the opinion of all the stakeholders.

### Implementation:

To train the faculty in the various methods of teaching like experiential learning, participative learning, case-study method, project-based learning, problem-solving, service learning, etc, the college organizes workshops and training programmes. These programs familiarize the teaching faculty with the concepts of 'Sage on the Stage' and 'Guide on the Side'.

- Individual departments are motivated to use various methods as per suitability and encourage the students to participate in them-
- The Science departments encourage their students to learn through experiential methods in their laboratories, field trips, simulations, etc.
- The Arts departments conduct activities like mock parliament, case study methods, projects, etc. They also take students on field trips to museums, art galleries and palaces.
- The departments of Commerce and Management use methods like Problem-Based Learning and Project-Based Learning where groups of students are given problems or projects and asked to find solutions, collectively.
- The Language departments use student-centric methods like pair work, group work, task-based learning, etc., to infuse students with enthusiasm in learning language.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-STUDENT-CENTERED-METHODOLOGY.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-STUDENT-CENTERED-METHODOLOGY.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Introduction:**

IQAC in collaboration with the Department of Computer Science take steps to enhance the teaching-learning process by providing training to faculty members in ICT Tools and innovative teaching methods. The institution encourages the teachers to use the available digital resources and ICT-enabled tools in their teaching in order to provide a more innovative and creative learning experience for the students.

**Innovative and creative techniques adopted:**

Covid-19 has posed challenges to regular classes and traditional teaching, blended learning is adopted to provide different learning environments to students. It combines the traditional learning with online interactive programmes. As technology has a profound impact on teaching and learning, the college encouraged the faculty members to follow blended learning by providing training to the faculty members. The college faculty have developed about 900 (Nine Hundred) video lessons and shared them among the students. Faculty and Students presented live lessons through zoom and these videos were also uploaded on YouTube for the benefit of the students.

It improved the student learning outcomes. The blended learning tools & resources used were Google Classroom, Zoom, Blackboard, Internet and Whatsapp. The Flipped classroom mode is adopted to involve the students in teaching-learning process.

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File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://bjrgdc.in/features/">https://bjrgdc.in/features/</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**143**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Introduction:** To ensure quality in all the areas, institution gives prime importance to continual assessment of the students. In order to ensure rigor and transparency in the internal assessment, the following steps are taken: Before the Examination: A schedule for the Internal Assessments, assignments, and Practical Exams as per the University Almanac, is drawn up at the beginning of the semester by the Principal and the Examination Committee. All the details are informed to the students, through Whatsapp Messages, notice boards. After the Examination: After the exams and evaluation, the marks are entered in the marks register and the same is submitted online to the Examination Branch. The declaration of results is done within a few days from the last date of examination. the marks obtained by the students are uploaded on the University website Implementation of CBCS (Method, Pattern, Marks): According to the guidelines of the CBCS, the university conducts two internals in odd semester and two internals in even semester. During each semester, two internal assessments are conducted for 15 marks each and the average of the

two, along with the assignment (5 Marks) will be considered for deciding the grade for the semester.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Introduction:

As an integral part of the implementation of the Choice Based Credit System, the institution gives prime importance to continual assessment of the students for which a rigorous mechanism of Internal Examinations is instituted.

The effectiveness of CIE is grounded on transparency of assessment, frequency and variety. In order to ensure rigor and transparency in the internal assessment, the following steps are taken:

- At the beginning of the semester the Principal and the Examination Committee along with the staff designs the schedule for the Internal Assessments, assignments, and Practical Exams as per the University Almanac.
- After the exams and evaluation, the marks are entered in the marks register and the same is submitted online to the Examination Branch.

#### Implementation of CBCS (Method, Pattern, Marks):

As per the guidelines of the UGC, CBCS was implemented from the Academic Year 2016-17. The university conducts two internals of 20 marks in odd and even semesters and an average is taken. The division of 20 marks is as follows:

- MCQ - 5 Marks
- Fill the Blanks - 5 Marks
- One-word Answers - 5 Marks
- Assignment submitted by the students - 5 Marks

The marks obtained by the students are uploaded on the University

website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MECHANISM-FOR-INTERNAL-EXAMINATIONS.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme and Course Outcomes for all the programmes offered by the college are formulated by the respective departments.

### Implementation:

The focus of Outcome-Based Education is on Programme Outcomes, Programme Specific Outcomes and Course Outcomes. The stakeholders of the institution prepares POs, PSOs and Cos.

### Communication of POs and Cos to staff and students:

The institution ensures that all the faculty and students are aware of the stated Programme and Course outcomes of the programmes offered. This is done in the following ways:

- The Program Outcomes (POs) and the Course Outcomes (COs) are initially prepared at the Department Level and submitted, which is finalised by the Principal, IQAC and the Staff Council. The same is communicated to the students by the concerned Faculty in their classrooms.
- POs and the COs is uploaded onto the institutional website . The relevance of the COs is discussed by the faculty with the students and the feedback on COs is obtained from the students.
- Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae

are also highlighted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/09/Program-OutCome-2021-ALL-26-08-2021.pdf">https://bjrgdc.in/wp-content/uploads/2022/09/Program-OutCome-2021-ALL-26-08-2021.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Introduction:**

The attainment of POs and Cos are measured by the college through direct method and indirect method.

**Direct Method:** Under this method the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end-examinations in the form of assignments which are a part of the CIE and activities such as additional quizzes, tests, etc.

In this method the performance is shown as a grade based on the total marks obtained by the student both in IE (20 Marks) and Semester exams (80 Marks). Programme Outcomes are measured by examining the results achieved by the students across the programmes in semester examinations.

**Indirect Method:** Student survey and alumni survey is measured by collecting the data from the students, which is done by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, seminars, study projects, etc. and performance in the programs organized by TASK and Career Guidance Cell.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/09/Program-OutCome-2021-ALL-26-08-2021.pdf">https://bjrgdc.in/wp-content/uploads/2022/09/Program-OutCome-2021-ALL-26-08-2021.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

**534**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/23-1-link-all-committe-reportiqacfor-pdf-conversion-1_compressed.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/23-1-link-all-committe-reportiqacfor-pdf-conversion-1_compressed.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bjrgdc.in/wp-content/uploads/2023/05/61.-e-Link-Feedback-2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**0**



File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NIL</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during**

the year

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

39

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution gives primary importance to extension activities to inculcate the spirit of serving the people among the students and the society. These outreach activities are carried out through the two units of the N.S.S.; the Eco Club; The Institutional Social Responsibility Cell; the Women Empowerment Cell and the Internal Complaints Committee.

- Observance of national days like International Day of Yoga, Rashtriya Ekta Diwas, International Day of Peace, World Aids Day, National Girl Child Day.
- The two NSS units have organised an awareness programme on Vivekanandas visit to Hyderabad in collaboration with Vivekananda Institute of Human Excellence, Rama Krishna Math, Hyderabad.
- Organised Fit India Freedom Run 2.0 as part of Azadi ka Amrit

**Mahotsav**

- Organised Extension Lecture on Preventing Indoor Pollution through indoor plants.
- NSS units in collaboration with Red ribbon club organised Vaccination Drive, blood grouping camp. The volunteers of NSS and RRC conducted test for students and informed them their blood types.
- Eco-Club, WEC and ICC organised programmes related to environment and sustainability, gender equity, socio-economic equity, nation-building, etc.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/Extension-Activities-NSS-NCC.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/Extension-Activities-NSS-NCC.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

32

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**1192**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

**2**

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The cater to the huge strength of the college, the Institution strives to strengthen the infrastructure and physical facilities .At present, the institution has a well - maintained campus spread over1649 square yards of land and a constructed building with ground plusfour floors. The college comprises 39 spacious, well-ventilated rooms including 7 science laboratories, 3 computer laboratories equipped with power back-up, 01 library and 01 digital library.

#### Optimal utilization of Resources:

- To accommodate the needs of the huge strength, the college is being run on shift basis with B.A. & B.Com., in one shift and B.Sc. in the other.
- Ninety percent of the grant of Rs, 2 Crore sanctioned under RUSA 2.0, Component 9 is being utilized for the construction of additional classrooms and labs on the 4th floor.
- The provision in the special fee funds to utilize 30% for the maintenance and replenishment of physical facilities is used effectively.
- The committee on infrastructure meets periodically to suggest and initiate measures for allocation of budget for purchase /maintenance of physical infrastructure to provide the finest facilities for the students in the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bjrgdc.in/bjr-naac-document/?fileid=349">https://bjrgdc.in/bjr-naac-document/?fileid=349</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus provides adequate infrastructure to encourage the active participation of the students in co-curricular and extracurricular activities.

#### Cultural Activities:

A large and spacious Seminar Hall with AV facilities is used to conduct all cultural activities and competitions. The Literary and Cultural Committee encourages the students to take part in literary and cultural competitions/ events, both within the institution as well as outside it.

#### Gymnasium & Yoga:

A well-equipped gymnasium for maintaining health and physical fitness is provided on the ground floor with an area of 626 square feet. The students make optimal use of the facilities in the Gym. Seminar Hall is used for Yoga & meditation.

#### Sports & Games

A full-fledged Physical Director heads the Sports Department and is supported by Games and Sports Committee to conduct various related activities. As the college lacks a playground, the college has an informal agreement with Osmania University and Government City College to facilitate utilization of the university campus ground for training and practice of out-door games like cricket, football, Kabaddi, Volley Ball, Athletics, etc. A separate sports room has been allotted for the indoor games where students are trained for indoor games like table tennis, chess, carroms, etc

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bjrgdc.in/bjr-naac-document/?fileid=349">https://bjrgdc.in/bjr-naac-document/?fileid=349</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**19**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**19**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/08/ICT-Rooms.pdf">https://bjrgdc.in/wp-content/uploads/2023/08/ICT-Rooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**5693153**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is situated on the third floor of the building with a well-ventilated hall, reading room, and a separate e-library room in a total area of 1285 sqft. It has the following facilities:

- 23,776 books and 9854 titles, 8 Magazines, 10 Journals & 06 Newspapers, CDs, and DVDs.
- Open access system to provide easy access to its print resources.
- E-Library consisting of 16 computers with LAN facility
- Subscription with INFLIBNET N-list E-Resources with access to more than 6000 e-journals, 31,35,000 e-books, through the National Digital Library of India
- Access to 42,970,243 e-resources and open-access databases such as Science open, DOAJ, EBSCO

#### Statistical Databases:

- Fully automation with KOHA open source software version 19.05.01.000.
- Acquisition, Accession, Cataloguing, and Circulation of books is being done through the automation software and provided with OPAC facility for students and staff.
- D-space Institutional Repository in which the Project Reports, articles, and PPTs of faculty and students are stored.
- Library Blog - with an ID (<http://bjrgdclibraryblogspot.com/>) with which students and staff can access current educational information.
- YouTube channel named "BJR CollegeTalks" in which students can share their views and experiences pertaining to education and learning systems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/434445-web-links.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/434445-web-links.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-**

**A. Any 4 or more of the above**



**books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

147798

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

80

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**Introduction:**

To enrich the learning experiences of the students and also to

provide easy access to administrative processes the institution endeavours to provide adequate educational facilities and technologies

#### Upgradation of IT Facilities:

The institution constantly upgrades its ICT facilities. Some of the most important measures in this direction are:

- procurement of latest computer systems
- installation of internet connections with high speed Internet bandwidth
- establishment of Digital Classrooms
- setting up of Virtual Classrooms,
- blending of conventional classroom teaching towards remote learning with the association of Spoken Tutorials (IIT Bombay)

The college is ICT enabled and fully operational with the following facilities:

Sl.No.

Name of the Facility

At the end of 31.12.2021

1

ICT Rooms

7

2

ICT Computer Lab

2

3

TSKC Lab

1

4

**Number of Systems**

177

5

**Number of Laptops**

6

6

**Number of Printers**

15(1 colour printer, 5 printers cam scanners,9 Printers)

7

**Wi-Fi Routers**

5 Routers

8

**Virtual Classroom**

1

9

**Biometric Attendance System**

16 Systems

10

**LCD Projectors**

7

11

**Number of CC Cameras**

36

12

**Audio and Video Systems**

8

13

NMETC

100 MBPS

14

Act Fibre

100 MBPS

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/4.3.1-QLM-Final.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/4.3.1-QLM-Final.pdf</a>

**4.3.2 - Number of Computers**

177

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2380040

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

##### Introduction:

For maintenance and utilization of physical, academic and support facilities, The College has formulated the following policies and procedures

1. Procedure for Maintenance: The Principal with the appropriate committee discusses all matters regarding maintenance of Infrastructure(Physical and IT) and Quotations from vendors are called for.Approved agency/vendor is hired for maintenance activity and duly stamped invoices are taken.

2.Procedure for Maintenance of Library:Rules and regulations regarding borrowing of books to be displayed prominently.Failure to return books will be viewed strictly and No-Dues Certificate will not be issued at the time of leaving the college, withholding the Transfer Certificate until the value of the book is paid by the student.

##### 3.Policy for Utilizing Physical &IT Infrastructure and Library:

It is mandatory for the Teaching , Non-Teaching Staff and students

to observe the following :

1. Enter the resource in the appropriate register before using it
2. Make use of the resource with care and caution
3. Avoid damage or misuse of the resource
4. Keep resource in excellent physical and working condition
5. Switch off all electrical appliances related to the resource
6. Keep the concerned premises clean and tidy

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bjrgdc.in/bjr-naac-document/?fileid=349">https://bjrgdc.in/bjr-naac-document/?fileid=349</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1591

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to institutional website	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/Yoga-and-capacity-Building.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/Yoga-and-capacity-Building.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
--

525

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
--

525

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>
--	----------------------------

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

100



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

24

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Introduction:**

The college promotes extensive participation of the students in all aspects of curricular, co-curricular and extra-curricular activities.

**Implementation:**

1. The IQAC identified certain key committees in which student participation would bring freshness and improve the functioning, thus leading to mutual benefit:
  - Administrative Committees: Internal Quality Assurance Cell, RUSA, Furniture, Students Grievance Redressal, Anti-Ragging Committee
  - Co-Curricular & Extra-curricular Committees: Library Advisory Committee, Entrepreneurship Development Committee, Literary and Cultural Committee, NSS, Bhagya Committee, Harithaharam, Ek Bharat Shresht Bharat, Eco Club, etc.
1. The students are given the opportunity to involve themselves in the activities of the administrative, co-curricular and extra-curricular committees.
2. The institution encourages the involvement of students in all the areas of governance, decision-making and implementation.
4. To ensure smooth functioning of the college, the students are involved in coordinating the various activities of the college, such as , IQAC, NSS, Ek Bharat Shresht Bharat, Anti-Ragging, Grievance Redressal, etc.,

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/Committee-List.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/Committee-List.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

### Introduction:

Babu Jagjivan Ram Government Degree College has a functional Alumni Association registered on 28.01.2021, named as 'Babu Jagjivan Ram Degree College Alumni Association' (Registration No: 41 of 2021). Some of the most significant alumni contributions are as follows:

### Contribution in academic matters:

The alumni contribute to the college in academic matters. The college also collects feedback from the old students on the curriculum & overall performance of the institution and utilizes it for quality enhancement.

### Mentorship and Skill development:

An active and committed alumnus, trains students regularly in life skills and language skills.

The success stories of Shaik. Majid, P. Venkat Reddy and Anil from B.Com, B.Pradeep Kumar, M.Dinesh, Padmakar, K.Arun Naik, B.Shashishar, Vaishnavi, Sai Chitra from B.A. are a source of

inspiration and the alumnus are most proactive and periodically interact with their juniors

**Mobilization of resources and Community awareness:** The alumni makes financial contribution and are also very proactive to participate in activities related to mobilization of resources. The alumni have taken up the task of creating awareness in the community regarding achievements of the college.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/Alumi-Minutes-of-meeting-and-Contribution.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/Alumi-Minutes-of-meeting-and-Contribution.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Introduction:

The Vision of the institution is to empower youth by providing quality education in order to make them competent, self-reliant and responsible society builders, professionals and good citizens.

#### Mission:

- to promote academic excellence
- to inculcate human values and social responsibilities
- to address the rural and urban divide and
- to mould the students into good citizens of the nation.

In consonance with the vision and mission of the college, the college formulates such administrative policies and functions that can translate its avowed aims into reality.

**Nature of Governance:**

The college is guided by the principles of good governance such as participation, transparency, accountability, etc. Further, the Principal, oversees the management of the institution and organizational performance to ensure that the institution is working in the best interests of its stakeholders.

**Participatory Decision-Making:** To foster participative management, teachers are involved in various decision-making bodies thereby enhancing the quality culture in the college. Some of the most significant committees in which faculty are involved are the IQAC, the Staff Council, the Academic Committee, the UGC Committee, RUSA Committee, Library Advisory Committee, Special Fee Committee, etc.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/09/6.1.1-The-governance-of-the-institution-is-reflective-of-and-in-tune-with-the-vision-and-mission-of-the-institution.pdf">https://bjrgdc.in/wp-content/uploads/2022/09/6.1.1-The-governance-of-the-institution-is-reflective-of-and-in-tune-with-the-vision-and-mission-of-the-institution.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Introduction:**

As the crux of leadership is an act of inclusiveness, the college believes in democratic leadership. Since the mantra for participative management is decentralization, management aims to empower all stakeholders in the organization. The Principal, who is the head of all academic and non-academic/ administrative activities, constitutes various committees in order to decentralize the whole process. These committees are entrusted with the task of facilitating the smooth functioning of the administrative and academic processes. Some of the most important committees are as follows:

**1. Administrative Committees:**

- Internal Quality Assurance Cell (IQAC)
- College Planning and Development Cell (CPDC)
- U.G.C. Committee
- RUSA Committee
- Grievance Redressal Committee
- Discipline Committee/Anti-Ragging Committee
- Internal Complaints Committee
- Scholarship Verification Committee
- Campus Maintenance Committee
- Purchase Committee

**1. Academic Committees:**

- Academic/Examination Branch
- Research Committee
- Time-Table Committee
- Telangana Skills and Knowledge Centre Committee
- Career Guidance Cell
- Competitive Examinations Committee

The cells like Entrepreneurship Development Cell, Eco Club, Red Ribbon Club, Arts Club, Consumer Club and NSS Committee involves the students in organising various activities and function in a transparent manner.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/Committee-List.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/Committee-List.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Introduction:**

The Strategic/Perspective Plan of Babu Jagjivan Ram Government Degree College, Narayanaguda, Hyderabad, was prepared by the IQAC for a period of five years from the academic year 2015-16 to 2019-20. The Committee focused on certain key areas which needed to be strengthened on priority basis, in order to achieve the Vision,

Mission and Objectives of the College. It was resolved to continue the same strategic plan for the year 2021-22. The key areas focused were good governance with an aim of achieving accountability and transparency in administration. Implemented e-office and College Administration and Information Management System (CAIMS) to achieve the goal. Another area focused was to enrich teaching-learning process through ICT-enabled teaching and training through student-centred pedagogies. The Strategic plan also focused on promoting research culture by encouraging the faculty and students to publish articles in international and national journals. Other prime areas which were focused were financial management, skill enhancement & employability skills, institution-industry interaction, internal quality assurance system, student's development, staff welfare, alumni interaction, community services & outreach activities, environment and social awareness activities. Thus the strategic plan strives to realise the vision and mission of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/09/6.2.1-The-institutional-Strategic-perspective-plan-is-effectively-deployed.pdf">https://bjrgdc.in/wp-content/uploads/2022/09/6.2.1-The-institutional-Strategic-perspective-plan-is-effectively-deployed.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**TIER 1:** The college functions under the direct administrative control of the Commissionerate of Collegiate Education, Telangana, which is headed by the Commissioner of Collegiate Education.

**TIER 2:** At the apex in the college-level administrative setup, is the Principal, who is the academic and administrative leader of the college.

**TIER 3:**

- **Teaching staff:** The various departments in the college is headed by In-Charges assisted by other teaching staff members. The college also has a Physical Director and a Librarian.
- **Non -Teaching Staff:** The Superintendent heads the non-teaching staff and all the other members like the Senior Assistants,

**Junior Assistants, Record Assistants, Office Subordinates.**

**Committees:** To ensure the execution of all activities, the institution has the following committees: Internal Quality Assurance Cell, Academic/Examination Committee, Time-Table Committee, Library Advisory Committee, Research Committee, Staff Council, Special Fee Committee, Finance/Purchase Committee, Scholarship Committee, Building and Infrastructure Committee, RTI Committee, N.S.S, Eco Club, Women Empowerment Cell, etc.

**Appointment, Service Rules & Procedures:**

The Department of Higher Education, Government of Telangana stipulates the service rules and procedures for recruitment and promotion of the teaching and non-teaching staff and the college adheres to it.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/6.2.2-Link.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/6.2.2-Link.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://bjrgdc.in/organogram/">https://bjrgdc.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**



**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

As per the norms of the Government of Telangana the following welfare schemes are available to all permanent teaching and non-teaching staff:

- General Provident Fund (GPF)
- Health cards issued by the Government of Telangana
- Group Insurance Scheme (GIS)
- Telangana State General Life insurance (TSGLI)
- Earned leave and Surrender of earned leave
- 5 special casual leave per calendar year for women employees
- 90 days Child Care Leave for women employees having minor children.
- 06 months Maternity Leave for female employees and 15 days paternity leave for male employees
- Training in Basic Computer Skills
- UGC/State Government scales of pay
- Career Advancement Scheme
- Additional increments for having doctoral degree at entry level or during service
- On-Duty facility to attend Orientation and Refresher Courses
- On-Duty facility to attend National Seminars, Conferences
- Permission to perform remunerative duties as practical examiner, observer in University exams
- Personal loan facility
- Home loans Festival advance for non-teaching staff.
- Regular superannuation pension.
- New pension scheme.
- Medical Reimbursement or EHS (Employee Health Scheme)

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/Welfare-Measures-for-Staff.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/Welfare-Measures-for-Staff.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**18**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**8**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**18**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal and the IQAC with an aim to continually improving the faculty's profile and quality, designs a policy for the Performance Appraisal of the Teaching and Non-Teaching Staff.

#### 1. Teaching Staff:

1. API : The faculty members fill in the Academic Performance Indicator(API) forms at the end of the academic year stating their professional development, their contribution to the college and society as per the UGC format.
2. Student Feedback: At the end of every semester in CBCS, the students' feedback is taken to assess the performance of the lecturers.
3. Academic Audit and Academic records: An Academic Audit is conducted by the CCE, every year, to assess the performance of every department. An exit meeting is held in which suggestions for improvements are made.
4. Action taken report:-After the academic audit, the IQAC prepares Action Taken Report and sends it to the CCE in which action taken and the steps proposed to be taken are intimated.
5. Results:Meetings are conducted by the Principal to analyse subject-wise, department-wise and overall result of the college.

#### 1. Non-Teaching Staff:

Non teaching staff are appraised through Regular Meetings Continuous Monitoring: Informal inquiry and Formal Inquiry.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-STAFF-APPRAISAL.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-FOR-STAFF-APPRAISAL.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Introduction:

B.J.R. Government Degree College, Naryanaguda, is committed to a transparent and accountable financial culture. The college receives funds from the following sources:

- Special Fee collected from students
- State Government budget allocation
- U.G.C. Grants
- RUSA Grants (2019-20)
- Accumulated Funds of the College

### Internal Financial Audit:

In order to maintain financial discipline and transparency, the college has introduced a systematic practice of conducting annual internal financial audits. An Internal Audit Committee is appointed with the Principal as the Chairman and four senior teachers from the Department of Commerce along with the Senior Assistant/Superintendent from the Office. The members of the Committee scrutinize all the expenditure and income statements and verify the same with the vouchers and bills procured for all expenditure.

### External Financial Audit:

Audits are also conducted periodically by the Accountant General's Office . Audit objections, if any, are addressed to the Drawing and Disbursing Officer (D.D.O.), who is the Principal, and the same have to be answered, satisfactorily. AG Audit was conducted during October, 2021.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/Budget-File.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/Budget-File.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Introduction:**

Babu Jagjivan Ram Government Degree College is a State Government institution and receives funds mainly from the Government of Telangana. The college practices proper budgeting and optimal utilization of finance, as well as mobilization of resources both internally, from its Special Fee, as well as, externally from various sources.

**Strategies for Resource Mobilization:**

- Identification of the need/requirement
- Formulation of a plan of action
- Identification of potential sources of funds
- Preparation of a proposal to the identified source
- Solicitation/appeal to the source/s

**Strategies for Optimal Utilization of Funds:**

- Funds received are to be utilized optimally without any wastage following strict guidelines
- No amount should be diverted for expenses other than the specific purpose for which the funds have been sanctioned
- In case of any specific exigency, permission for utilization has to be sought from the appropriate authorities

**Strategies for the Optimal Utilization of Resources:**

- Practice of running the college in a shift system in order to solve the problem of inadequate classrooms.
- Optimal utilization of classrooms, laboratories, library as well as the facilities in the Games Room/ Gym, in order to provide maximum benefit to the student community.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MOBILIZATION-OF-FUNDS-AND-OPTIMAL-UTILIZATION.pdf">https://bjrgdc.in/wp-content/uploads/2022/05/POLICY-ON-MOBILIZATION-OF-FUNDS-AND-OPTIMAL-UTILIZATION.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Introduction:**

The IQAC is committed to the core in ensuring the holistic development of their students. In order to translate this lofty aim into reality IQAC has institutionalised various quality assurance strategies and processes.

The IQAC devised a new Mentor-Mentee System which envisaged the teacher to be a friend, philosopher and guide to aid in the all-round development of the student community.

The IQAC actively promotes students' research activities; motivates the teachers to mentor and supervise the student study projects. It also organizes workshops on research skills to provide training in research skills.

The institution proudly places on record that 37 articles written by

faculty and students were published in 2022 in the Journal of Emerging Technologies and Innovative Research (JETIR), an UGC Approved, International Open Access Journals.

IQAC has institutionalised feed back system to redress the students problems

Provided training to faculty in ICT- enabled teaching

Encouraged the Departments to organise International, National, State level Webinars, Seminars and Workshops

Organised various extension activities like conducting vaccination drive, awareness programmes on Covid-19, visiting orphanages and schools.

Devised policies to ensure quality in all the aspects of functioning of the institution

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/policies/">https://bjrgdc.in/policies/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Introduction:

The Internal Quality Assurance Cell of the college is committed to ensure the implementation of improved teaching-learning process. Two of the most significant of them that came into practice through a systematic and structured approach designed by the IQAC are:

1. Student-Centred Methodology and
2. ICT-Based Teaching-Learning

#### 1. Student-Centred Methodology:

The IQAC drafted a new policy for Student-centred methodology .The policy laid down some of the basic guidelines pertaining to the implementation of the student-centred methodology. Orientation Programmes and workshops were conducted for the teachers providing

hands-on experience with the techniques and methods like active learning, pair work and groupwork, collaborative learning, etc. Workshops were conducted for the students to familiarize them with the student-centred methods like pair work and group work, collaborative learning, etc. Activities like field trips, laboratory practicals, simulations, etc., were demonstrated as student-centred activities.

### 1. ICT-Based Teaching-Learning

A questionnaire was provided to the teachers to assess their level of familiarity and comfort with regard to the use of ICT tools. The IQAC organized training programmes and workshops Along with this, the institution augmented its IT facilities. The entire college was made wi-fi enabled. Workshops were conducted by the department of Computer Science to provide hands-on training on ICT tools.

File Description	Documents
Paste link for additional information	<a href="https://bjrgdc.in/policies/">https://bjrgdc.in/policies/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bjrgdc.in/wp-content/uploads/2022/10/9-NIRF-ISO-GREEN-AUDIT.pdf">https://bjrgdc.in/wp-content/uploads/2022/10/9-NIRF-ISO-GREEN-AUDIT.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### Introduction:

Gender inequality is an age-old curse of our ancient society. Babu Jagjivan Ram Government Degree College is conscious of, and sensitive to this much decried social problem. In tune with the National Policy For Women, 2016, the college clamours to maintain gender friendly environment among the students and staff too. The college always strives to enhance the girl student proportion and works harder in ensuring the drop out rate among the girls is brought to nil or at least minimised through provision of gender friendly facilities and promotion of skill development.

The institution provides a supportive environment through a responsive grievance redressal cell and takes measures to prevent discrimination on the basis of gender. Another major objective is to provide more equitable access to education to the girl students through ICT. The formation of Internal Complaints Committee, Women Empowerment Cell, Anti-Ragging Committee reflects the institution's commitment towards gender equity and women empowerment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://bjrgdc.in/wp-content/uploads/2023/07/Gender-Sensitization-Report-2021-22.pdf">https://bjrgdc.in/wp-content/uploads/2023/07/Gender-Sensitization-Report-2021-22.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://bjrgdc.in/bjr-naac-document/?fileid=326">https://bjrgdc.in/bjr-naac-document/?fileid=326</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institutional facilities for the management of degradable and non-degradable waste as follows: 1.Solid Waste Management Students collect the food waste from their rooms through a project called the "Bucket Program." The wet solid waste consisting of only bio-degradable waste is processed to compost using two methods, viz Vermicomposting and Organic Composting. As a part of the MOU with "Earth Box", the institution collects and gives away the dry recyclable waste generated in the campus. 2.Liquid Waste Management Awareness campaigns are conducted to save water and to reduce the wastage of water by the staff and the students. The chemicals used in the labs are mostly non-hazardous and non-toxic and neutral in nature. The sewage water let out from various purposes are transferred to a treatment plant and it moves into the pipeline of the drainage of the institution and gets collected in the main drainage system of the Municipality. 3.E-Waste Management: As a part of MOU with EARTH BOX, e- waste is also accepted. The electronic waste is then sent to the recycling plant which combines dismantling

for recovery of its components with increased cost- effectiveness of processing of bulk electronic waste. Reuse is an alternative option to recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://bjrgdc.in/wp-content/uploads/2023/05/35-Link-BJRGDC-waste-management-2021-22.pdf">https://bjrgdc.in/wp-content/uploads/2023/05/35-Link-BJRGDC-waste-management-2021-22.pdf</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>B. Any 3 of the above</b>
<ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Introduction:**

The institution is committed to establish and nurture an environment where diversity is valued and inclusion is practiced.

**Institutional efforts/initiatives for providing an inclusive environment:**

**Cultural Diversity:**The institution was at the forefront in the Ek Bharat Shresht Bharat Programme, a unique and innovative initiative of the Government of India. etc. Our institution was paired with Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak, Haryana, and cultural diversity was celebrated through various programmes.

**Regional Diversity:** The institution organized various programmes to mark significant days like Telangana Formation Day on 2nd June and celebrated the regional festivals like Bathukamma and Bonalu.

**Linguistic Diversity:** In order to encourage respect for Telugu, the regional language of the state, as well as, other languages, the institution observed Language days like Telugu Bhasha Dinotsavam, Telangana Bhasha Dinotsavam, Hindi Diwas, Sanskrit Day, and Urdu Day.

**Socioeconomic Diversity:** Many programmes were conducted in connection with Babu Jagjivan Jayanthi on 5th April. These programmes highlighted the contribution of Dr. Babu Jagjivan Ram, a relentless crusader for the rights of the downtrodden and a champion of the underprivileged.

**Communal Harmony:** Various programmes like Ganesh Chaturthi was conducted to foster the spirit of communal harmony among staff and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Introduction:** The institution organized various programmes that highlight the principles of humanity, universality and humanity, thereby sensitizing the students and employees to their duties and responsibilities. Independence Day (15th August) & Republic Day (26th January):The institution celebrated these two days with fervour as there is a need to remind ourselves of the great sacrifices of the freedom fighters as well as the values and ideals enshrined in the Constitution of India. International Human Rights Day (10th December):Faculty of Social Sciences organizes Human Rights Day every year and sensitises the students and faculty on importance of human rights. National Constitution Day (26th November):National Constitution Day was celebrated to commemorate the adoption of the Constitution of India, on 26th November, 1949. Various programmes were conducted to sensitize the students and staff to the core values on which the Constitution of India is founded on. National Voters' Day(25th January):January 25th is observed as "National Voters' Day," every year, to encourage more and more young voters to take part in the political process. The college conducted various programmes to mark the significance of the day and also to reiterate its commitment towards nation building.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code**

**A. All of the above**

**of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Introduction:**

The institution celebrates/organizes the following national, international and regional commemorative days in order to provide the students with diverse learning experiences.

- **National Festivals:** Independence Day and Republic Day were celebrated every year with solemnity and fervor to instill patriotism.
- **State Festivals:** The Telangana State Festivals Bonalu and Bathukamma were celebrated with to inculcate love for the culture and traditions of the state.
- **Events to promote national consciousness:** Rashtriya Ekta Diwas or National Integration Day, and other days that promote social consciousness and raise awareness like Aids awareness Day, etc., were observed.
- **Days that promote scientific temperament:** Important days that promote a scientific temperament among the students like Science Day; Mathematics Day, etc., were also observed.
- **Days that promote environmental consciousness:** The institution makes it a point to conduct programmes that promote environmental consciousness like Vanmotsavam, or the festival of planting trees in July, World Ozone Day, etc.

- **Events that promote health and well-being:** International Yoga Day was celebrated every year
- **Special Days that inculcate rights, duties and responsibilities:** The institution conducted various programmes on National Voters' Day and National Constitution Day, etc.,
- **Special Days for empowerment of the Vulnerable:** The institution observes the Human Rights Day and International Women's Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### IQAC and the Diversity and Inclusion Cell

'Vaividhya Pranathi' - Institutional efforts / Initiatives in providing an inclusive environment

To establish and nurture an environment where diversity is valued and inclusion is practiced

To inculcate a value system-core value of NAAC

The college was paired with Maharani Kishori Jat Kanya Mahavidyalaya, Rohtak, Haryana, in the Ek Bharat Shresht Bharat Programme. The programme aims at mutual interaction and reciprocity between people of different States and UTs. Cultural diversity is celebrated through programmes which showcased the cultures of Telangana and Haryana.

### IQAC and the Student Welfare Cell

Shreyonnathi'- Initiatives for Student Welfare



- To ensure good conduct and discipline on the campus
- To encourage the students to lodge their grievances freely and frankly without any fear
- To encourage students to follow moral and ethical values in order to build good character To inculcate value system- Core Value of NAAC

The college has established the Student Welfare Cell to provide a congenial atmosphere in which the students can thrive and evolve into responsible, future citizens of the nation. Therefore, a transparent mechanism for the timely redressal of student grievances has been put in place through two Statutory Committees - Students' Grievance Redressal Committee and Anti-Ragging Committee

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It has been the constant endeavour of the Principal, staff and students to strive to create an identity for the institution. The college has been fortunate to have able Principals who have led the institution with a vision and inspired the staff and students to follow them. The faculty is the backbone of the college, providing solid support to the Principal at all times. They have gained recognition on various platforms, thereby improving the public perception of the college. The real wealth of the college, however, is the student community. They leave the portals of the institution with the required skills. The institution believes that its students should learn the importance of giving back to the community. Therefore, in addition to striving for excellence in curricular and co-curricular activities, the students are passionately involved in community service. Requests for additional classrooms/labs, furniture, computers, etc., were submitted regularly to the Commissioner of Collegiate Education. The institution has evolved over the years and adopted inclusiveness and sustainability as its mantra. With a strong focus on issues like gender equity, provision for a barrierfree and disabled-friendly environment and efforts towards a green and healthy environment, the college has enhanced the way it is perceived.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The Principal along with IQAC members and Heads of Departments chalk out the future plan of action The following future plans were made:

To establish virtual and smart classrooms for enriching the teaching-learning process. To create awareness among the staff and students on Intellectual Property Rights. To organize national seminars, webinars and conferences on different themes. To encourage the students publish articles in national and international journals of repute. To conduct capacity building programmes for teaching and nonteaching staff. To take up steps to enable the campus as green campus and smart campus. To take more measures to augment physical infrastructure.