

**INTERNAL QUALITY ASSURANCE CELL**

**Meeting No.1**

**Date: 12-06-2017**

The first meeting of the Internal Quality Assurance Cell was convened by Dr. K. Padmavathi, Principal and Chairperson, in the Principal's Chamber on 12-06-2017 at 4:30 p.m. to discuss the following agenda points:

**AGENDA:**

- Review of results of the previous year (2016-17)
- Preparation of Institutional Curricular Plan 2017-18
- Conduct of co-curricular and extra-curricular activities
- Observance of important days
- Any other issue with the permission of the Chair

**RESOLUTIONS:**

The first meeting of the A.Y. 2017-18 began with a welcome note presented by the IQAC Coordinator, Sri P. Ravichandra. A discussion on the above agenda was conducted and the following resolutions were recorded:

- The Principal and Chairperson, IQAC, Dr. K. Padmavathi, conducted a review of the Results of the University Examinations for the A.Y. 2016-17. It was resolved to improve the results in the current academic year. The analysis submitted to the IQAC was as follows:  
B.A. – 42.86 %; B.Com. - 38 %; B.Sc. – 23.9 % - **(Total – 34.73%)**
- It was resolved to consolidate all the Departmental Action Plans and prepare the Annual Institutional Curricular Plan for the year. The members of the IQAC were instructed to prepare it taking the Academic Calendar of the CCE and the University Almanac.
- It was resolved to organize an Orientation/Induction Programme for the Freshers in order to apprise them of the various policies, procedures, committees and activities of the college.
- It was also decided to conduct an Orientation programme for Teaching and Non-Teaching staff to acquaint them with the Code of Ethics/Conduct as laid down by the institution and also encourage a more proactive and committed involvement in the institution.

- It was resolved to conduct various co-curricular and extra-curricular activities with a special focus on student-centric methods. Some of the programmes were proposed to be conducted during the year were a Workshop on Coding Techniques by the Department of Computer Science and a Programme on 'Human Values and Professional Ethics'
- It was resolved to encourage the Department of English to organize an Orientation Workshop on the new English textbook for the English teachers under Osmania University and also a Workshop on Communication Skills and Language Skills in association with Deloitte, Hyderabad, for the benefit of the students.
- It was resolved to observe important days like International Yoga Day, Harithahaaram, Independence Day, Republic Day, World Forest Day, Ozone Day, Teachers' Day, International Women's Day, etc.



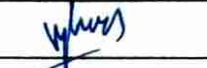



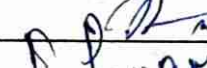
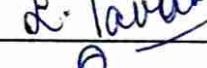
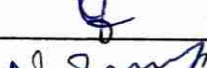
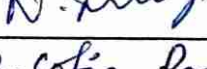
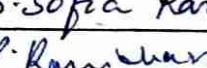
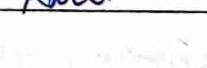
The meeting was concluded with the permission of the Chair. Smt. G. Bangla Bharathi, In-Charge, Department of English, thanked the Chairperson and all the other members for having attended the meeting.

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BJR Govt. Degree College ,Street No.7,Narayanaguda,Hyderabad-29

IQAC Meeting-Members (HOD's)Present

12/6/2017

S.No	Name of Member	Designation	Signature
1	Dr. Ghanshyam	Assoc. Prof. of Hindi	
2	Smt. G. Bangla Bharathi	Assoc. Prof. of English	
3	Dr. Viplav Duth Shukla	Asst. Prof. of Chemistry	
4	Dr. K. Krishnamurthy	Asst. Prof. of Telugu	
5	Dr. R. Praveen Kumar Reddy	Asst. Prof. Commerce	
6	Smt. J. Asha	Lect. in Zoology	
7	Sri. Syed Fareeduddin	Lect. in Physics	
8	Smt. E. Pavani	Asst. Prof. of Economics	
9	Sri. V. Shivaji Ganesh	Asst. Prof. of History	
10	Smt. N. Jayaleela	Asst. Prof. of Mathematics	
11	B. Sofia Rani	Asst. Prof. Botany	
12	Sri. P. Ravichandra	Asst. Prof. of Comp. Apps	

**INTERNAL QUALITY ASSURANCE CELL**

**Meeting No.2**

**Date: 04-12-2017**

A meeting of the Internal Quality Assurance Cell was convened by Dr. K. Padmavathi, Principal and Chairperson, in the Principal's Chamber on 04-12-2017 at 2:30 p.m. to discuss the following agenda points:

**AGENDA:**

- Review of academic activities – June 2017 to November 2017
- Conduct of co-curricular and extra-curricular activities
- Conduct of Certificate Courses and Coaching for Competitive Examinations
- Conduct of literary and cultural competitions and Games and Sports in connection with **Yuvataranagam**
- Observance of important days
- Any other matter with the permission of the Chair

**RESOLUTIONS:**

The Principal and Chairperson, Dr. K. Padmavathi, and all the members of the IQAC were welcomed to the second meeting of the Internal Quality Assurance Cell (2016-17) by Sri P. Ravichandra, IQAC Coordinator. As per the discussions on the agenda points, the following resolutions were recorded:

- The Principal conducted a review of all the academic activities of the odd semester/first term and the In-Charges of the various departments were encouraged to take up many more activities during the next semester/ term. It was resolved to strictly adhere to the activities planned in the institutional curricular plan.
- It was resolved to organize field trips, student seminars, extension/guest lectures etc., to augment the classroom teaching with various methods of experiential learning and thereby improve the standards of the teaching-learning process.
- It was resolved to organize an Orientation/workshop on JIGNASA Students Study projects as well as a Two-Day Workshop on 'Carbon Footprint' by Department of Chemistry as the students would benefit greatly.

- It was resolved to continue the Certificate Courses that were introduced during the previous year as there is a great demand for them from the students.
- It was also resolved to encourage more students to enrol in the Coaching for Competitive Examinations being conducted by the Faculty of Social Sciences.
- It was resolved to encourage and motivate students to participate in the various competitions (literary/cultural/games/sports) that are to be conducted by the CCE under its flagship programme YUVATARANAGAM.
- It was resolved to conduct programmes on important days like National Voters' Day, Constitution Day, Babu Jagjivan Ram Jayanthi, Dr. B.R. Ambedkar Jayanthi, World Forest Day, etc.
- It was resolved to approach public representatives to solicit aid for development of the college.

As there were no other matters to be discussed, the meeting concluded with a vote of thanks proposed by Dr. K. Krishnamurthy, In-Charge of Department of Telugu.

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BJR Govt. Degree College ,Street No.7,Narayanaguda,Hyderabad-29

IQAC Meeting-Members (HOD's)Present

4-12-2017

S.No	Name of Member	Designation	Signature
1	Dr. Ghanshyam	Assoc. Prof. of Hindi	
2	Smt. G. Bangla Bharathi	Assoc. Prof. of English	G. Bangla Bharathi
3	Dr. Viplav Duth Shukla	Asst. Prof. of Chemistry	Viplav Duth Shukla
4	Dr. K. Krishnamurthy	Asst. Prof. of Telugu	K. Krishnamurthy
5	Dr. R. Praveen Kumar Reddy	Asst. Prof. Commerce	R. Praveen Kumar Reddy
6	Smt. J. Asha	Lect. in Zoology	J. Asha
7	Sri. Syed Fareeduddin	Lect. in Physics	Sri. Syed Fareeduddin
8	Smt. E. Pavani	Asst. Prof. of Economics	E. Pavani
9	Sri. V. Shivaji Ganesh	Asst. Prof. of History	V. Shivaji Ganesh
10	Smt. N. Jayaleela	Asst. Prof. of Mathematics	N. Jayaleela
11	B. Sofia Rani	Asst. Prof. Botany	B. Sofia Rani
12	Sri. P. Ravichandra	Asst. Prof. of Comp. Apps	P. Ravichandra

**Babu Jagjivan Ram Government Degree College, Narayanaguda, Hyderabad**

**INTERNAL QUALITY ASSURANCE CELL**

**Meeting No.3**

**Date: 21-04-2018**

A meeting of the IQAC was convened by Dr. K. Padmavathi, Principal and Chairperson, in the Principal's Chamber on 21-04-2018 at 2:30 p.m. to discuss the following agenda:

**AGENDA:**

- Review of the academic activities from January 2018 to April 2018
- Preparation of an Action Plan for the next academic year 2018-19
- Collection of Feedback from Stakeholders and conduct of Parent-Teacher/Alumni meetings
- Submission of AQAR for the Year 2017-18.

**RESOLUTIONS:**

The Principal and Chairperson, Dr. K. Padmavathi, and all the members were extended a warm welcome to the third and final meeting of the IQAC by Sri P. Ravichandra, IQAC Coordinator. After a discussion on the agenda points, the following resolutions were tabled:

- The Principal and the members of the IQAC conducted a review of all the academic activities from January 2018 to April 2018 and the same was recorded in the IQAC register. It was resolved to collect department-wise and committee/cell-wise activity reports and consolidate them in order to prepare a consolidated report of all the activities for the A.Y. 2017-18.
- It was resolved to conduct a Workshop-cum-Training in PowerPoint Presentation Techniques for the Staff and a Quiz programme under DRC activities for the year
- It was resolved to organize Parent-Teacher and Alumni meetings.
- It was resolved to collect and analyse the feedback from various stakeholders like the students, teachers, parents and alumni, in order to promote quality culture, by bringing improvements in areas found unsatisfactory.
- It was also resolved to prepare and submit the AQAR to NAAC office, Bengaluru.

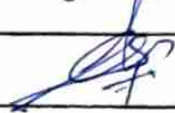





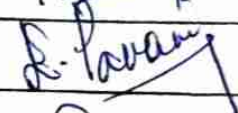

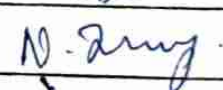
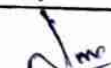
The meeting was concluded with the permission of the Chair. Sri P. Ravichandra, IQAC Coordinator, thanked the Chairperson and all the other members for having attended the meeting and also for the cooperation extended over the past year.



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IQAC Meeting – Members Present

21 / 4 / 2018

S.No	Name of Member	Designation	Signature
1	Dr. Ghanshyam	Assot. Prof. Hindi	
2	Smt. G. Bangla Bharathi	Asst. Prof. English	
3	Dr. Viplav Duth Shukla	Asst. Prof. Chemistry	
4	Dr. K. Krishnamurthy	Asst, Prof. Telugu	
5	Dr. R. Praveen Kumar Reddy	Asst. Prof. Commerce	
6	Smt. J. Asha	Lect. in Zoology	
7	Sri. Syed Fareeduddin	Lect. in Physics	
8	Smt. E. Pavani	Asst. Prof. Economics	
9	Sri. V. Shivaji Ganesh	Asst. Prof. History	
10	Smt. N. Jayaleela	Asst. Prof. Mathematics	
11	Smt. D. Narmada	Asst. Prof. Botany	
12	Sri. P. Ravichandra	Asst. Prof. Comp. Apps	