

INTERNAL QUALITY ASSURANCE CELL  
B.J.R. Government Degree College, Narayanaguda, Hyderabad

**Record of Additional Inputs/Value Additions**

Department: **PUBLIC ADMINISTRATION**

Year:2018-19

Sl. No.	Whether AI or VA	Details of the Additional Input (AI)/ Value Addition (VA)	Unit/Topic for which it is used	Objective	Outcome
	Additional input	Students were asked to refer advanced textbook on compendium of e-governance initiatives.	II, Office Management	It enables the student to understand the importance of information and communication technology and its application in administration.	Students gained knowledge on ICT tools and their application in governance.
2	Value addition	Group activity was conducted on inter personal skills.	IV, Issues in Human Resource Management	To make the students understand about the importance of emotional intelligence , team work and communication skills.	It enhanced the self confidence, boosted the morale of the student and they have learned the leadership skills.
3	Additional input	Rural development strategies, programmes and the recent welfare measures taken by central government. The students were asked to refer latest economic survey.	IV, Rural-Local Governance	To make the students learn the current happenings in rural development.	Students understood the latest developments and schemes implemented in rural local governance.
4	Additional input	Students were asked to refer NITI AAYOG website i.e., <a href="http://www.niti.gov.in">www.niti.gov.in</a>	IV, Union Administration	To enable the student understand the structure, functioning and various initiatives undertaken by NITI AAYOG.	Students got a comprehensive idea about the functioning of NITI AAYOG.
5	Value addition	Students were asked to write case studies on Charismatic leadership.	III, Basics of Public Administration	To make the students understand about different types of authority and	Students have learnt about Collaborative skills and presentation skills.

INTERNAL QUALITY ASSURANCE CELL  
B.J.R. Government Degree College, Narayanaguda, Hyderabad

				<b>leadership.</b>
--	--	--	--	--------------------

**Record of Additional Inputs/Value Additions**

Department: **PUBLIC ADMINISTRATION**

Year:2019-20

Sl. No.	Whether AI or VA	Details of the Additional Input (AI)/ Value Addition (VA)	Unit/Topic for which it is used	Objective	Outcome
1	Additional input	Students were given a project on Office Management in BJR Government Degree College.	II, Human Resource Management	To make the students gain practical experience on Office Management .	Students learnt the office procedures and file movement
2	Additional input	Students were asked to refer web resources of United Nations on sustainable development and future of local governance. <a href="http://www.unescap.org">www.unescap.org</a>	IV, Urban Local Governance	To enable the students learn about sustainable development goals of United Nations.	Students gained knowledge on sustainable development goals.
3	Value addition	Students were asked to compile all the e-governance initiatives of Telangana by referring web resource and newspapers. <a href="http://www.it.telangana.gov.in">www.it.telangana.gov.in</a>	III, State Administration	To make the students understand the latest e-governance initiatives.	Students gained wider knowledge about new e-governance initiatives of Telangana.
4	Additional input and	Students were given a project to compare the administrative systems of different countries i.e., India,	I, Development Dynamics &	To make the students appreciate the administrative	Students understood and learnt the administrative

INTERNAL QUALITY ASSURANCE CELL  
B.J.R. Government Degree College, Narayanaguda, Hyderabad

	<b>value addition.</b>	<b>USA, Japan.</b>	<b>Emerging Trends.</b>	<b>systems in different cultural contexts.</b>	<b>systems of different countries.</b>
<b>5</b>	<b>Value addition</b>	<b>Students were asked to read original book on Administrative Behaviour written by Herbert Simon.</b>	<b>IV,Basics of Public Administration</b>	<b>To make the students understand the decision making process.</b>	<b>They gained knowledge on various stages of decision making.</b>