

Action Plan

CRITERION I

Action Plan

Index

Sl.No.	Name of the Department
1	Physical Education
2	Library and Information Science
3	History
4	Political Science
5	Hindi
6	Computer Science
7	Commerce
8	Chemistry
9	Microbiology
10	Biotechnology
11	Botany
12	English
13	Physics
14	Economics
15	Mathematics
16	Telugu
17	Zoology

BabuJagjivan Ram Government Degree College
Narayanaguda,Hyderabad-29

1. Department of Physical Education
Action Plan For the Academic Year 2020-21

Sl.No.	Date	Activity
1	June	<ul style="list-style-type: none"> To conduct International Yoga Day
2	July	---
3	August	<ul style="list-style-type: none"> To conduct Independence day celebrations To conduct National Sports Day celebrations
4	September	<ul style="list-style-type: none"> Participation in Osmania University inter collegiate tournaments as per calendar To conduct Osmania University inter collegiate Judo tournament
5	October 2020	<ul style="list-style-type: none"> Participation in Osmania University inter collegiate tournaments as per calendar
6	November 2020	<ul style="list-style-type: none"> Participation in Osmania University inter collegiate tournaments as per calendar To conduct medical camp to students
7	December 2020	<ul style="list-style-type: none"> Participation in Osmania University inter collegiate tournaments as per calendar Yuvatarangam Games and Sports teams preparation
8	January 2021	<ul style="list-style-type: none"> Participation in Osmania University inter collegiate tournaments as per calendar participation in Yuvatarangam cluster level Games and Sports tournament To conduct Re-public day celebrations
9	February 2021	<ul style="list-style-type: none"> participation in Yuvatarangam State level Games and Sports tournament To conduct Yuvatarangam State level Chess (PwD) tournament
10	March 2021	<ul style="list-style-type: none"> Off season period

11	April 2021	<ul style="list-style-type: none"> ● To conduct college annual day celebrations ● Off season period
12	May 2021	<ul style="list-style-type: none"> ● Off season period
13	June 2021	<ul style="list-style-type: none"> ● To Conduct Telanagana formation day ● To Conduct International Yoga Day
14	July 2021	<ul style="list-style-type: none"> ● Department meeting
15	August 2021	<ul style="list-style-type: none"> ● To conduct Independence day celebrations ● To conduct National Sports Day celebrations

**BJR GOVERNMENT DEGREE COLLEGE
NARAYANAGUDA, HYDERABAD**

**2. Department of Library and Information Science
Action plan for 2020 – 2021**


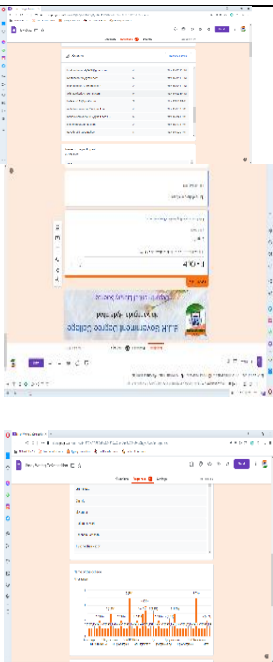
Period	Activities
I term –September, 2020	Attended training programmes and Online Webinars. Departmental Meeting, Recommencement of Newspapers and Renewal of E-Shodh Sindhu subscription. Library Orientation Programme for I Year students in online Completion of Library Automation
II Term –October and November 2020	Departmental Meeting, National Library Week from 14 th to 20 th November by conducting Quiz and Essay Writing Competition activities in online mode Create Library Blog and Installation of Dspace Institutional Repository
III Term – December 2020, January and February 2021	Departmental Meeting Donation for Library infrastructure Library Automation purchase of new books for newly added courses Microbiology, Bio-Technology, Nutrition
IV Term – March, April, May, June, July, August, September, 2021	Departmental Meeting Library Automation Conduct of Certificate Course on LIBRE OFFICE SUITE WRITER 6.3 In Spoken Tutorial Feedback from Students, Review of services

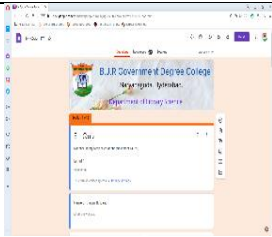



I term –August, September, 2020	<p>Attended training programmes and Online Webinars.</p> <p>Departmental Meeting, Recommencement of Newspapers and Renewal of E-Shodh Sindhu subscription.</p> <p>Library Orientation Programme for I Year students in online</p> <p>Completion of Library Automation</p>
II Term –October and November 2020	<p>Departmental Meeting,</p> <p>National Library Week from 14th to 20th November by conducting Quiz and Essay Writing Competition activities in online mode</p> <p>Create Library Blog and</p> <p>Installation of Dspace Institutional Repository</p>
III Term – December 2020, January and February, March, April, May, 2021	<p>Departmental Meeting</p> <p>Donation for Library infrastructure</p> <p>Library Automation</p> <p>purchase of new books for newly added courses Microbiology, Bio-Technology, Nutrition</p>
IV Term – June, July, August, September, November, December 2021	<p>Attended training programmes and Online Webinars. Departmental Meeting, Recommencement of Newspapers and Library Orientation Programme for I Year students Departmental Meeting, National Library Week from 14th to 20th November by conducting Field Trips, Book Reviews, Book Exhibition activities.</p>

Report of Activities conducted by Committees/Cells/Clubs for the year 2020-21

Name of Committee/Cell/Club: Library Committee

Name of the Convenor/Coordinator S. Jyothi.....

Sl. No	Activity conducted	Date	Details of Resource Person, if any	No. of Students participated	Brief report of the Activity incorporating the objectives and outcomes	Photo
1.	Orientation Programme in online	Nov, 23-11-2020		60	Create Awareness and educate them about the college Library and its facilities and usage of the Library	
2.	Brought Donations Rs 1,05,000 from Sridhara Pharma Co. & Vasudha Pharma	Nov, 14-20, 2020		30	To encourage students in participation in competitions	

						
3	Brought Donations Rs 1,05,000 from Sridhara Pharma Co. & Vasudha Pharma	January 26 th 2021			To develop Library Infrastructure for the benefit of the students	
4.	Conducted Certificate Course in Spoken Tutorial Course Name : LIBRE SUITE WRITER 6.3	25-08-2021 to 20-09-2021		38	To create awareness among the students about ICT skills	 

Signature of the IQAC Coordinator

Signature of the Convenor/Coordinator

Signature of the Principal

ACTION PLAN

3. Name of the Department: HISTORY

Year: 2020-2021

Month	Week	Activity Planned
December 2020	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> National Webinar on Human Rights Day Orientation Programme for first year students
	3 rd week	
	4 th week	
January 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	<ul style="list-style-type: none"> National Voters Day Republic Day
February 2021	1 st week	Departmental Meeting
	2 nd week	Workshop On ICT tools and virtual classes to students
	3 rd week	Student Seminars
	4 th week	Visit to orphanage as part of Extension activity
March 2021	1 st week	Departmental Meeting Virtual Tour NIZAM'S Museums and Salarjung Museum
	2 nd week	
	3 rd week	
	4 th week	
April 2021	1 st week	<ul style="list-style-type: none"> Extension Lecture Birth Anniversary of Babu Jagjivan Ram
	2 nd week	Dr. B.R. Ambedkar and Jyothirao Phule Birth Anniversary celebration
	3 rd week	Departmental meeting of Faculty of social sciences on career guidance and higher education
	4 th week	Parent Teacher Meeting Book Release Function of Faculty of Social Sciences
May 2021	1 st week	-----
	2 nd week	Holidays
	3 rd week	
	4 th week	
June 2021	1 st week	Telangana Formation Day
	2 nd week	Departmental Meeting
	3 rd week	
	4 th week	International Day of Yoga
July 2021	1 st week	Departmental Meeting Orientation programme on career guidance and higher education
	2 nd week	Student Seminars
	3 rd week	
	4 th week	

August 2021	1 st week	<ul style="list-style-type: none"> • Departmental Meeting • Kothapalli Jayashankar Birth Anniversary
	2 nd week	Release of July month Prerena e-magazine Independence Day
	3 rd week	
	4 th week	
September 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	World Tourism Day

ACTION PLAN

4. Name of the Department: Political Science
Year: 2020-21

Month	Week	Activity Planned
September,2020	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	
October, 2020	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	
November,2020	1 st week	Departmental Meeting
	2 nd week	Study Projects
	3 rd week	National Constitution Day
	4 th week	
December,2020	1 st week	Departmental Meeting
	2 nd week	National Human Rights Day
	3 rd week	Bridge Course for I years
	4 th week	
January ,2021	1 st week	Departmental Meetings
	2 nd week	Guidance to the students to write research articles.
	3 rd week	Remedial Classes
	4 th week	National Voters Day, Republic Day
February,2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	Student Seminars
	4 th week	
March, . 2021	1 st week	Departmental Meeting
	2 nd week	Coaching for Competitive exams and PG entrance Final years.
	3 rd week	
	4 th week	
April, 2021	1 st week	Departmental Meeting Babu Jagjivan Ram Birth anniversary celebrations. Extension Lecture
	2 nd week	Jyothi Rao Phule & B.R Ambedkar Birthday celebrations.

	3 rd week	
	4 th week	
June 2021	1 st week	Departmental Meeting Telangana Formation Day
	2 nd week	
	3 rd week	
	4 th week	
July2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	
August,2021	1 st Week	Kothapally Jayashankar Birth day
	2 nd Week	Independence Day
	3 rd week	
	4 th week	
September, 2021	1 st week	Departmental Meeting
	2 nd week	Democracy Day
	3 rd week	
	4 th week	

5. ACTION PLAN FOR DEPARTMENT OF HINDI
FOR THE ACADEMIC YEAR 2020 – 2021

Sl.No.	Month & Year	Nature of Activity	Title of Activity
1.	June 2020	Faculty to attend online training classes & progress	From 1 st June to 15 th July Faculty engaged to Prepare Action plan for Academic year 2020-2021. though enrolled in different digital platform.
2.	July 2 nd week 2020 From 16 th to 31 st July 2020	Faculty Engaged to Prepare video lessons.	1.Faculty involved in preparation of E-content for the prescribed syllabus and submit the video lesson to C.C.E. through KAIZALA Survey.
		As per CCE Preparation of E Content.	2. Faculty engaged to prepare Day wise Covid-19. Preparation of video lesson and Power point Presentation in Govt. Degree Colleges in Telangana data wise.
3.	August 1/8/2020 To 26/8/2020	<u>Faculty Engaged</u> 1.Faculty Engaged in to Prepare video lesson from prescribed syllabus of I and II year of Hindi. 2. Preparation of Action plan for the Admission for the Academic year 2020-2021 and to prepare Time-Table for I and II year B.A.,B.Com., BBA & B.Sc(Hindi) Classes	Faculty Engaged to Prepare Day wise and Data wise Covid-19. Preparation of Video lesson and Power Point Presentations in Government Degree Colleges in Telangana State and Video lesson must be submitted to CCE through KAIZALA Survey.
4.	August 27/8/2020 To 31/8/2020	<u>As Per C.C.E.</u> File No.C.C.E.-Ac/SPL/5/2020. Academic Cell 1.Preparation and follow the regular time table to cover the curriculum of I and II year students through Online Classes.	All Faculty shall attend the respective Colleges regularly w.e.f. 27/08/2020. Faculty engaged to attend College regular to conduct attend and Take On-Line classes. Staff attend and Engaged in Preparation of E-Content.
5.	September 01/09/2020	<u>As Per the C.C.E</u> Instructions On-	1] On-Line Classes, 2] Admission work,

	To 30/09/2020	Line Classes may be engaged on any of the available digital platform namely Visual classroom/zoom Conferencing / Google meet etc.,	3] To Complete the syllabus of Hindi I and II year of BA, B.Com, B.Sc and BBA. 4] Staff Engaged in Presentation Extension Lectures. 5] Invigilation work pertaining to Final year Examinations and Entrance Tests. 6] Conduct Hindi Webinar on Hindi-Diwas
6.	October 2020	To Conduct On-Line Classes for I and II year Students.	1.Faculty Engaged in to Conduct Regular On- Line Classes. 2. Staff engaged in to participated in National and International Webinars
7.	November 2020	To Conduct day wise and data wise On-Line Classes along with Seminar and Assignments.	Faculty Engaged in to Conduct and Complete the prescribed Syllabus of I and II year of Hindi.
8.	December 2020	To Conduct classes I and Year Students	To complete the Prescribed syllabus for BA, B.Com, B.Sc., and BBA. II year Students 3 rd and 4 th Semester.
9.	January 2021	To Conduct Classes for I Year Students Even Semester Examination of II and IV Semester	To Complete the Prescribed syllabus for B.A., B.Com., B.Sc., and B.B.A., for II year 3 rd and 4 th Semesters Even Semesters Examinations of II and IV Semesters.
10.	February 2021	To Conduct Classes for I Year Students Odd Semester Examinations	To Complete Prescribed Syllabus of Hindi of I year and II year of B.A., B.Com., B.Sc., and BBA and Internal Examinations.
11.	March 2021	Odd Semester Examinations	1.Revision classes 2. Assignments 3. Theory Examinations
12.	April 2021	To Conduct Classes for I and II Year Students	To complete Syllabus of Even Semester of I and II year of I year and II year of B.A., B.Com., B.Sc., and BBA and Internal Examinations. To Plan a Guest and Extension Lecture, Quiz and Education competitions. Through Webinars and One to One System.
13.	May 2021	To Conduct the Classes for I and II year Students of B.A., B.Com., B.Sc and B.B.A.	To Conduct Classes for Even Semester of I and II year of B.A., B.Com., B.Sc., and B.B.A. Hindi Subject Syllabus.
14.	June 2021	To Conduct Classes for I and II	1.To Conduct Classes for Even Semester of I and II year Students.

		Year Students	2. Revision of Syllabus 3. Conduct Internal Examinations for I and II year Students.
15.	July 2021	To Conduct classes for I & II year students to Prepare for forthcoming Examination	1.Revision 2.Discussion on Model Question Paper of I & II Year Examination Point of View. 3.Assignment4.Even Semester and Semester Examinations

ACTION PLAN

6. Name of the Department: Computer Science
Year: 2020-2021

Month	Week	Activity Planned
September 2020	1 st week	Departmental Meeting
October 2020	1 st week	<ul style="list-style-type: none"> Student Seminars for III Year Advanced Learners Student Assignments for III Year Slow Learners
	2 nd week	
	3 rd week	<ul style="list-style-type: none"> Student Study Project Problem Identification for Advanced Learners
	4 th week	<ul style="list-style-type: none"> Student Study Project Analysis
November 2020	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> Student Study Project Design
	3 rd week	
	4 th week	<ul style="list-style-type: none"> Student Study Project Implementation and Coding
December 2020	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> Orientation Programme for first year students
	3 rd week	
	4 th week	
January 2021	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> Career Counselling for III Year Students (Mentor-Mentee)
	3 rd week	<ul style="list-style-type: none"> Extension Lecture by Dr. P. Venkateswara Rao, VNRVJIET on “Java Applets, Swings and JDBC” for III Year Students
	4 th week	<ul style="list-style-type: none"> Republic Day
February 2021	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> Workshop On “ICT tools to Access Virtual Classroom” to staff
	3 rd week	<ul style="list-style-type: none"> Group Discussion for III Year Students.
	4 th week	<ul style="list-style-type: none"> Group Discussion for II Year Students
March 2021	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> One Day National Workshop on “Remote Sensing and Image Processing for Societal Applications”
	3 rd week	<ul style="list-style-type: none"> Ken Thompson Mobile Gaming Competitions for Students
	4 th week	<ul style="list-style-type: none"> Commencement of 4th and 6th Semester Classes Department Meeting
April 2021	1 st week	<ul style="list-style-type: none"> Department Community Work, Visit to Orphanage
	2 nd week	<ul style="list-style-type: none"> Department Extension work, Workshop for School Students
	3 rd week	<ul style="list-style-type: none"> Commencement of 2nd Semester Classes
	4 th week	<ul style="list-style-type: none"> Online Parent Teacher Meeting
May 2021	1 st week	
	2 nd week	SUMMER VACATION
	3 rd week	SUMMER VACATION
	4 th week	SUMMER VACATION

June 2021	1 st week	<ul style="list-style-type: none"> • Commencement of Online Classes due to COVID • Online Department Meeting
	2 nd week	<ul style="list-style-type: none"> • Certificate Course Pursuance through MOOCS Spoken Tutorials
	3 rd week	<ul style="list-style-type: none"> • Revision of Theory Subjects
	4 th week	<ul style="list-style-type: none"> • Revision of Practical Session
July 2021	1 st week	Departmental Meeting <ul style="list-style-type: none"> • Orientation programme on career guidance and higher education
	2 nd week	<ul style="list-style-type: none"> • Student Seminars
	3 rd week	
	4 th week	<ul style="list-style-type: none"> • MOU with MGNIRSA, Hyderabad. • MOU with JNIAS, Hyderabad • MOU with M/s CPET, Solutions, Hyderabad. • Arranging Student Interns in association with MOUs
August 2021	1 st week	Department Meeting
	2 nd week	<ul style="list-style-type: none"> • Java Certification Test in association with MOOCS • Independence Day
	3 rd week	
	4 th week	
September 2021	1 st week	Departmental Meeting <ul style="list-style-type: none"> • Revision of I Year Classes.
	2 nd week	
	3 rd week	<ul style="list-style-type: none"> • PG Entrance Coaching for III Year Students
	4 th week	

ACTION PLAN

7. Name of the Department: Commerce
Year: 2020-2021

Month	Week	Activity Planned
December 2020	1 st week	Departmental Meeting Online Classes for the Students of I Year Commenced
	2 nd week	Orientation Programme for first year students
	3 rd week	
	4 th week	
January 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	National Voters Day Republic Day
February 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	Distribution of Study Material
	4 th week	Soft Skills Training Program and Mock Interviews
March 2021	1 st week	Departmental Meeting Field Visit for B.Com Final Year students to CPET Solutions at Madhapur Certificate Course in Computerised Accounting
	2 nd week	Certificate Course in Computerised Accounting
	3 rd week	Certificate Course in Computerised Accounting
	4 th week	
April	1 st week	

2021		Birth Anniversary of Babu Jagjivan Ram
	2 nd week	Dr. B.R. Ambedkar and Jyothirao Phule Birth Anniversary celebration
	3 rd week	
	4 th week	Webinar on awareness of Revenue Cycle Management Services
May 2021	1 st week	-----
	2 nd week	National Webinar on Innovation and Entrepreneur-ship
	3 rd week	
	4 th week	Virtual Training Program of Rubicon Skill Development Program
June 2021	1 st week	Telangana Formation Day
	2 nd week	Departmental Meeting
	3 rd week	
	4 th week	International Day of Yoga
July 2021	1 st week	Departmental Meeting Orientation programme on career guidance and higher education
	2 nd week	Student Seminars
	3 rd week	
	4 th week	
August 2021	1 st week	Departmental Meeting Kothapalli Jayashankar Birth Anniversary
	2 nd week	
	3 rd week	Selection Process for our Students by West Sol T&P
	4 th week	Interaction with our Final Year Students by the Team Anudip Foundation
September 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	One Day International Webinar on “Entrepreneur – Do you want to be one”
	4 th week	World Tourism Day

BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE
NARAYANAGUDA, HYDERABAD-29
8. DEPARTMENT OF CHEMISTRY
ACTION PLAN 2020-21

Sl. No.	Month	Activity
1.	September 2020	Departmental meeting, Syllabus allotment and progress of class work for Semesters III & V
		Admission work
		International Day for the Preservation of the ozone layer-Online Quiz Competition
2.	October 2020	Commencement of I year classes Induction Programme to first year Physical sciences / Life science students.
3.	November 2020	Departmental meeting Progress of class work OU-CBCS-I Internal Assessment
4.	December 2020	Students seminars Assignments Remedial classes II- Internal Assessment
5.	January 2021	Practical Examinations for I,III & V semesters Revision classes End semester exams
6.	February 2021	Commencement of II,IV & VI Semesters Departmental meeting- Syllabus allotment
7.	March 2021	Science day celebrations 1. Extension lecture 2.Rasayan Rangoli competition 3. 3D art poster presentation World water day celebrations
8.	April 2021	Assignments II-Internal Examinations Remedial classes
9.	May 2021	Revision classes Records certification Practical - End Semester Examinations Theory - End Semester Examinations
10	June 2021	Online classes
11	July 2021	Online classes
12	AUGUST 2021	Certificate Course Awareness programme on apprenticeship on quality control Field Trip
13	September 2021	Guest Lecture

BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE
NARAYANAGUDA, HYDERABAD-29
9. DEPARTMENT OF MICROBIOLOGY
ACTION PLAN 2020-21

Sl. No.	Month	Activity
1.	September 2020	Departmental meeting, Syllabus allotment and progress of class work for Semesters III & V
		Admission work
2.	October 2020	Commencement of I year classes Induction Programme to first year Life science students.
3.	November 2020	Student Assignments Progress of online class work OU-CBCS-I Internal Assessment
4.	December 2020	Students seminars Assignments Remedial classes II- Internal Assessment
5.	January 2021	Practical Examinations for I,III & V semesters Revision classes End semester exams
6.	February 2021	Commencement of offline classes II,IV & VI Semesters Semester practical exams Poster presentation on COVID-19
7.	March 2021	Science day celebrations Theory exams for Sem III & V
8.	April 2021	Assignments II-Internal Examinations Remedial classes
9.	May 2021	Revision classes Records certification Practical - End Semester Examinations Theory - End Semester Examinations
10	June 2021	Online classes
11	July 2021	Online classes
12	August 2021	Student Seminar Theory exams of Sem-I Practical exams of Sem-I
13	September 2021	Internal exams

ACTION PLAN
10.BIOTECHNOLOGY DEPARTMENT

ACTION PLAN- 2020-21

SL. NO	MONTH - YEAR	ACTIVITY
1.	September-2020	Departmental meeting- Syllabus distribution for Semester - I and sem- III. Commencement of online classes
2.	October-2020	Internal Exams for Semester III Practical exams for semester- II
3.	November-2020	Student assignments Progress of online classes Admission work Theory Backlog exams
3.	December-2020	Commencement of sem-1 Student Seminars Assignments for students Continuation of 3rd year classes
4.	January-2021	II Internal Exams Theory exams Semester II and IV Backlog practical exams Departmental meeting Revision classes conducted
5.	February-2021	Commencement of offline classes Conducted induction class for 1 st years of Feb- 2021 Semester practical exams Organised Health check and health awareness programme for students on--23-2-2021 with Bhagya committee Conducted group discussion for 1st year students on “Pros and Cons of Covid Vaccine” on --27-2-2021 Student seminars
6.	March-2021	Organised science exhibition as a celebration of science day on—6-3-2021 Practical exams for Sem -I and III Theory exams for Sem-III and V Departmental meeting
7.	June-2021	Student seminars

		Extension lecture on June-24 th Internal exams Departmental meeting
8.	July-2021	Semester theory exams for Sem- III and V Project work for students
9.	August-2021	Student assignment Theory exams for Sem-I Practical exams for Sem-I Admission work
10.	September	Theory and practical exams for Sem II and IV Internal exams Admission work

BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE
VITTALWADI, NARAYANAGUDA, HYDERABAD

11. Department of Botany

Month		Name of the Activity (Curricular and Co-Curricular)
Sept-2020	1 st week	<ul style="list-style-type: none"> • Departmental meeting
	2 nd week	<ul style="list-style-type: none"> • Syllabus allotment and progress of class work for Semesters III & V
	3 rd week	
	4 th week	
Oct-2020	1 st week	<ul style="list-style-type: none"> • Commencement of I year classes,
	2 nd week	<ul style="list-style-type: none"> • Orientation for 1st year students
	3 rd week	
	4 th week	
Nov-2020	1 st week	<ul style="list-style-type: none"> • Student -Seminar-Online
	2 nd week	
	3 rd week	<ul style="list-style-type: none"> • OU-CBCS-I Internal Assessment
	4 th week	<ul style="list-style-type: none"> •
Dec-2020	1 st week	<ul style="list-style-type: none"> • Students Projects
	2 nd week	<ul style="list-style-type: none"> • Assignments
	3 rd week	<ul style="list-style-type: none"> • Remedial Classes
	4 th week	<ul style="list-style-type: none"> • II- Internal Assessment
Jan-2021	1 st week	<ul style="list-style-type: none"> • Academic Competitions
	2 nd week	<ul style="list-style-type: none"> • Practical Examination for III & V semesters
	3 rd week	<ul style="list-style-type: none"> • Revision classes
	4 th week	<ul style="list-style-type: none"> • End semester exams
Feb-2021	1 st week	<ul style="list-style-type: none"> • Vertical Garden Construction
	2 nd week	<ul style="list-style-type: none"> • Extension activity with Pocharam municipality -Plant distribution
	3 rd week	<ul style="list-style-type: none"> • Haritha Haram
	4 th week	<ul style="list-style-type: none"> • Science day celebrations
March-2021	1 st week	<ul style="list-style-type: none"> • one day workshop cum training on “Herbarium Techniques and Awareness on Virtual/Digital Herbarium “
	2 nd week	<ul style="list-style-type: none"> • one day workshop cum training on “Organic Composting, Vermicomposting, Bio-Fertilizers and organic manures – For environmental consciousness and Entrepreneurship
	3 rd week	<ul style="list-style-type: none"> • Commencement of II,IV & VI Semesters • Departmental meeting- Syllabus allotment
	4 th week	<ul style="list-style-type: none"> • Earth day Celebrations -Quiz competition
April-2021	1 st week	<ul style="list-style-type: none"> • Certificate Course on Mushroom Culture Technology • Certificate Course on “Millets in your Meal ”
	2 nd week	<ul style="list-style-type: none"> • Development of Medicinal Garden
	3 rd week	<ul style="list-style-type: none"> • MOU with RBVRRWC Faculty Exchange Programme
	4 th week	<ul style="list-style-type: none"> • I-Internal Examinations
May 2021		<ul style="list-style-type: none"> • Summer Vacation
June-	1 st week	<ul style="list-style-type: none"> • World Environmental Day Celebratations

2021	2 nd week	
	3 rd week	<ul style="list-style-type: none"> • Virtual Field trip;- Botanical survey of India
	4 th week	
July 2021	1 st week	<ul style="list-style-type: none"> • Students Assignments
	2 nd week	
	3 rd week	
	4 th week	
August - 2021	1 st week	<ul style="list-style-type: none"> • Haritha Haram Programmes
	2 nd week	<ul style="list-style-type: none"> • Ganesh Chaturthi –Patri exhibition and Distribution.
	3 rd week	<ul style="list-style-type: none"> • Field Trip -All India Horticultural Show at peoples Plaza
	4 th week	<ul style="list-style-type: none"> • Extension activity with Pocharam municipality-Tree plantation
Sept-2021	1 st week	<ul style="list-style-type: none"> • National Nutritional Week – Celebration
	2 nd week	
	3 rd week	<ul style="list-style-type: none"> • Extension activity with Pocharam municipality-world Toilet day
	4 th week	<ul style="list-style-type: none"> • End Semester Examination

Babu Jagjivan Ram Government Degree College
Narayanaguda, Hyderabad
12.Department of English
Action Plan 2020-2021

S.No	Month	Activity
1.	August	Reopening of college Departmental meeting
2.	September	Commencement of Online classes for II year Admission Work
3.	October	Online Classes for II year Departmental meeting
4.	November	Online Classes for II year Assignments for II year students Employability Activities – JAM sessions
5.	December	Online classes for II year Commencement of I Year classes Internal exams for II year Departmental meeting
6.	January	Online classes for I and II year classes Orientation for I year students Field trip to Hyderabad literary Festival Academic competitions
7.	February	Commencement of IV semester classes for II year Student study projects for II year students Employability Activities – Group Discussion Departmental meeting
8.	March	Online classes for I and II year classes Assignments for I year students Guest Lecture
9.	April	Commencement of II semester classes Student study projects for I year students Academic Competitions Parent Teacher Meeting Departmental meeting
10.	May	Summer vacation
11.	June	Departmental meeting Online classes for I and II year students
12.	July	Online classes for I and II year students Departmental meeting Remedial classes
13.	August/September	Term-end examinations

Babu Jagjivan Ram Government Degree College
Narayanaguda, Hyderabad-29
13.DEPARTMENT OF PHYSICS
ACTION PLAN 2020-21

Sl. No.	Month	Activity
1.	September 2020	Departmental meeting, Syllabus allotment and progress of class work for Semesters III & V
		Admission work
2.	October 2020	Commencement of I year classes, Orientation for 1 st year students Commencement of student centric activities- Bridge Classes for I year students
3.	November 2020	Departmental meeting Progress of classwork OU-CBCS-I Internal Assessment
4.	December 2020	Students seminars Assignments Remedial classes II- Internal Assessment
5.	January 2021	Practical Examinations for I,III & V semesters Revision classes End semester exams
6.	February 2021	Commencement of II,IV & VI Semesters Departmental meeting- Syllabus allotment Science day celebrations Extension/ Guest Lectures
7.	March 2021	I-Internal Examinations Student Seminars Study projects Certificate Course on “ExpEYES”
8.	April 2021	Assignments II-Internal Examinations Remedial classes

9.	May 2021	Revision classes Records certification Practical - End Semester Examinations Theory - End Semester Examinations
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ACTION PLAN

14. Name of the Department: Economics

Year: 2020-2021

Month	Week	Activity Planned
December 2020	1 st week	Departmental Meeting
	2 nd week	<ul style="list-style-type: none"> National Webinar on Human Rights Day Orientation Programme for first year students
	3 rd week	
	4 th week	
January 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	<ul style="list-style-type: none"> National Voters Day Republic Day
February 2021	1 st week	Departmental Meeting
	2 nd week	Workshop On ICT tools and virtual classes to students
	3 rd week	Student Seminars
	4 th week	Visit to orphanage as part of Extension activity
March 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	
April 2021	1 st week	<ul style="list-style-type: none"> Extension Lecture Birth Anniversary of Babu Jagjivan Ram
	2 nd week	Dr. B.R. Ambedkar and Jyothirao Phule Birth Anniversary celebration
	3 rd week	Departmental meeting of Faculty of social sciences on career guidance and higher education
	4 th week	Parent Teacher Meeting Book Release Function of Faculty of Social Sciences
May 2021	1 st week	-----
	2 nd week	Holidays
	3 rd week	
	4 th week	
June 2021	1 st week	Telangana Formation Day
	2 nd week	Departmental Meeting
	3 rd week	
	4 th week	International Day of Yoga
July 2021	1 st week	Departmental Meeting Orientation programme on career guidance and higher education
	2 nd week	Student Seminars Population Day Celebrations
	3 rd week	

	4 th week	
August 2021	1 st week	<ul style="list-style-type: none"> • Departmental Meeting • Kothapalli Jayashankar Birth Anniversary
	2 nd week	Release of July month PRERANA-Magazine Independence Day
	3 rd week	
	4 th week	
September 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	Webinar
	4 th week	World Tourism Day

Babu Jagjivan Ram Government Degree College
Narayanaguda, Hyderabad-29

15.DEPARTMENT OF MATHEMATICS

ACTION PLAN 2020-21

Sl. No.	Month	Activity
1.	September 2020	Departmental meeting, Syllabus allotment and progress of class work for Semesters III & V
		Admission work
2.	October 2020	Commencement of I year classes, Orientation for 1 st year students Commencement of student centric activities- Bridge Classes for I year students
3.	November 2020	Departmental meeting Progress of classwork OU-CBCS-I Internal Assessment
4.	December 2020	Students seminars Assignments II- Internal Assessment
5.	January 2021	Practical Examinations for I,III & V semesters Revision classes End semester exams
6.	February 2021	Commencement of II,IV & VI Semesters Departmental meeting- Syllabus allotment Science day celebrations Extension/ Guest Lectures
7.	March 2021	I-Internal Examinations Student Seminars
8.	April 2021	Assignments II-Internal Examinations
9.	May 2021	Revision classes Theory - End Semester Examinations

ACTION PLAN

16.Name of the Department: Telugu

Year: 2020-2021

Month	Week	Activity Planned
December 2020	1 st week	Departmental Meeting
	2 nd week	Orientation Programme for first year students
	3 rd week	
	4 th week	
January 2021	1 st week	Departmental Meeting
	2 nd week	Rangoli competitions for students
	3 rd week	
	4 th week	Essay writing competitions on account of Republic Day
February 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	International Mother Language Day - Essay writing and Poetry writing competitions
	4 th week	
March 2021	1 st week	Departmental Meeting
	2 nd week	
	3 rd week	
	4 th week	
April 2021	1 st week	<ul style="list-style-type: none"> Birth Anniversary of Babu Jagjivan Ram
	2 nd week	Conducting coaching classes for students in language soft skills, for higher studies
	3 rd week	
	4 th week	

May 2021	1 st week	
	2 nd week	
	3 rd week	
	4 th week	
June 2021	1 st week	Telangana Formation Day
	2 nd week	Departmental Meeting
	3 rd week	
	4 th week	
July 2021	1 st week	Departmental Meeting Orientation programme on career guidance and higher education
	2 nd week	Student Seminars
	3 rd week	
	4 th week	
August 2021	1 st week	Departmental Meeting - Kothapalli Jayashankar Birth Anniversary Planning
	2 nd week	● Independence Day
	3 rd week	
	4 th week	Telugu Language Day on the occasion of Gidugu Ram Murthy
September 2021	1 st week	Departmental Meeting
	2 nd week	Telangana Bhasha Dinotsavam on the occasion of Kaloji birthday
	3 rd week	
	4 th week	

17.ZOOLOGY DEPARTMENT

ACTION PLAN- 2020-21

SL. NO	MONTH - YEAR	ACTIVITY
1.	September-2020	Departmental meeting- Syllabus distribution for Semester III and VI. Commencement of online classes
2.	October-2020	Internal Exams for Semester III and VI. Practical exams for semester- VI
3.	November-2020	Student assignments Progress of online classes Admission work Theory Backlog exams
3.	December-2020	GHMC ELECTION DUTY Student Seminars Assignments for students Commencement of 1 st year classes
4.	January-2021	II Internal Exams Theory exams Semester II and IV Backlog practical exams Departmental meeting Revision classes conducted
5.	February-2021	Commencement of offline classes Conducted induction class for 1 st years of Feb- 4 th Semester practical exams Organised Health check and health awareness programme for students on--23-2-2021 Conducted group discussion for 1st year students on “Pros and Cons of Covid Vaccine” on --27-2-2021 Student seminars
6.	March-2021	Organised science exhibition as a celebration of science day on—6-3-2021 Practical exams for Sem -V and III Celebrated world sparrow day on 20-3-2021 In this regard conducted student rally and poster presentation. Theory exams for Sem-III and V Departmental meeting
7.	June-2021	Student seminars Extension lecture on June-24 th Internal exams

		Departmental meeting
8.	July-2021	Semester theory exams for Sem- III and V Project work for students
9.	August-2021	Student assignment Theory exams for Sem-I Practical exams for sem I Admission work
10.	September	Theory and practical exams for Sem II and IV Internal exams Admission work Conducted Green Audit.