

BABU JAGJIVAN RAM GOVERNMENT DEGREE COLLEGE

Narayanaguda, Hyderabad.



Internal Quality Assurance Cell

**List of Activities related to
ICT-Enabled Tools**

List of Activities Related to ICT tools for Teaching-Learning Process

Sl. No.	Name of the Activity	Date
1.	One Day Workshop cum Training Programme on use of ICT Tools	31.10.2020
2.	Orientation Programme cum Training Programme on use of Virtual Classroom	11.09.2020
3.	Training Programme on Virtual Classrooms for Lectures of GDCs	02.03.2020
4.	Training program on 'Presentation and Report Preparation' for Teaching Staff	01.03.2020 – 15.03.2020
5.	Two Day Training Programme for Non-Teaching Staff on CAIMS	19.07.2019 – 20.07.2019
6.	Introduction to Computers for Teaching & Non-Teaching Staff	01.04.2019 – 08.05.2019
7.	Workshop cum training in Power point Presentation for staff	28.04.2018
8.	One Day Workshop on Code Tantra by Cs	02.08.2017
9.	One Day Workshop on Interactive Board Usage techniques	29.04.2017

One-Day Workshop-cum-Training on Use of ICT Tools

31.10.2020

The IQAC conducted a '*One-Day Workshop-cum-Training on Use of ICT Tools*' in association with the Department of Computer Science. The workshop focused on the changing role of ICT in tertiary education and the ways in which teachers need to adapt to this change, especially in the present need for online education.

1. Dr. P.V. Geetha Lakshmi Patnaik, IQAC Coordinator, gave an overview of the program stressing on the need for using ICT Tools in the teaching-learning process and the role of the IQAC in facilitating the process.
2. Dr. P. Bala Bhaskar, Principal, addressed the participants and spoke about the strategies and planning that the college and the teaching staff had to do in order to make the college ICT-enabled and students and teachers ICT-empowered.
3. The technical sessions were conducted by Dr. B. Sambasiva Rao, Assistant Professor in Computer Science, who gave the participants hands-on training in the use of ICT Tools.

All the members of the Teaching Staff participated with enthusiasm and were able to benefit from the programme. Dr. K. Suryanarana, Assistant Professor of Commerce, proposed a vote of thanks.





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Orientation Programme-cum-Training Programme on Use of Virtual Classroom

11.09.2020

An "*Orientation Programme-cum-Training Programme on Use of Virtual Classroom*" was conducted by the IQAC in association with the Department of Computer Science on 11.09.2020. This programme was a part of the quality initiatives of the IQAC to provide ICT- enabled training to the Teaching Staff. The training was aimed at equipping them with the necessary teaching skills that are appropriate in today's world.

The Principal, Dr. P. Bala Bhaskar, addressed the participants and spoke about the need for practical skills in using ICT tools as this was the only way teachers could stay relevant today.

Dr. P.V. Geetha Lakshmi Patnaik, IQAC Coordinator, emphasized upon the ways in which the institution was facilitating skill upgradation through the IQAC.

Dr. B. Sambasiva Rao, Assistant Professor of Computer Science, who was the Resource Person for the One-Day programme, provided hands-on training to all the teachers on how to use the virtual classroom. All the participants were keen to learn the new techniques and were enthusiastic in benefiting from the training.

Smt. S. Radhika, Vice Principal and Academic Coordinator, proposed a vote of thanks.



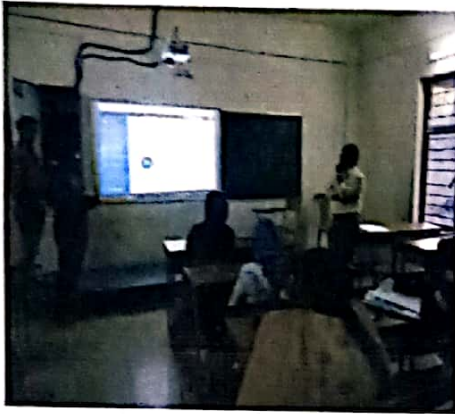

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Training Programme on Virtual Classrooms for Lecturers of Government Degree Colleges

02.03.2020

A training program has been conducted in association with CCE on "*Setting up and Accessing Virtual Classroom*" on 02.03.2020. the programme was intended for all the faculty members of government degree colleges. The trainer has demonstrated all the tools useful in virtual learning process and explained about how to create the virtual class rooms and conduct classes online.




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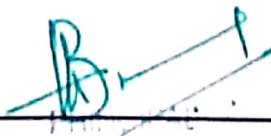
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Training program on '*Presentation and Report Preparation*' for Teaching Staff
01.03.2020 - 15.03.2020

The Department of Computer Science conducted a Training Programme on '*Presentation And Report Preparation*' for the Teaching Staff from 1.03.2020 to 15.03.2020. The training was aimed at making each and every lecturer fully equipped in at least a few ICT tools. The training offered by the department for Teaching and Non-Teaching staff is one of the most important initiatives of the IQAC.

The training was of great benefit to the teaching staff because not many were able to prepare a PowerPoint presentation before the training. The faculty members were all happy that the programme had helped them to increase the knowledge and also be technologically updated.




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Two-Day Training Programme for Non-Teaching Staff on CAIMS

19.07.2019 to 20.07.2019

A Two-Day Training Programme for Non-Teaching Staff on '*College Administration and Information System (CA&IMS)*' was organized by the college on 19.07.2019 to 20.07.2019, in association with the Commissionerate of Collegiate Education. The Non-Teaching staff of 23 colleges of Hyderabad, Ranga Reddy and Nalgonda, attended the programme.

The College Administration and Information System is a Comprehensive College Administration and Information Management Software Solution. It enables information retrieval whenever required with minimal paper work. The CA&IMS consists of

- Student Information Management System.
- Accounts Management System.
- Marks Management System.
- Certificate Management System.
- Academic Audit System.

The training was most beneficial to all the participants, especially the staff members of Babu Jagjivan Ram Government Degree College, who participated in the programme, too.




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'Introduction to Computers' for Teaching Staff

01.04.2019 to 08.05.2019

An Intensive Training Programme was conducted by the Department of Computer Science on ***'Introduction to Computers'*** for Teaching Staff from 01.04 2019 to 08 05 2019. The staff were trained for one month about the virtual learning methods that enable them to teach more effectively.

Dr. B. Sambasiva Rao, Assistant Professor in Computer Science, was the Resource Person, who gave the participants hands-on training. The programme was meant as a basic tutorial for those teachers who were not very well-versed with ICT skills. It also included training of various teaching aids such as Google Classroom, Digital Boards etc. The participants received hands-on training in various teaching aids and were able to demonstrate whatever they had learnt at the end of the day in the practicums.



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Introduction to Computers for Non-Teaching Staff

01.04.2019 - 08.05.2019


A training program was conducted for the Non-Teaching Staff by the Department of Computer Science from 01.04.2019 to 08.05.2019 on the topic '*Introduction to Computers*'. Dr. B. Sambasiva Rao, Assistant Professor in Computer Science, was the Resource Person.

The Non-teaching staff were trained about the Fundamental Operations of the Computer as it is necessary to adapt to the changes in the technology. They were trained about the basic computer operations like

- checking the mails
- sending emails
- taking printouts and
- scanning copies

The training programme was most helpful for the Non-Teaching staff as they were able to perform these basic functions and thus improve their performance in the days to come




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Workshop-cum-Training in PowerPoint Presentation Techniques for Staff

28.04.2018

The IQAC organized a Workshop-cum-Training for the Teaching staff on "***Power Point Presentation Techniques***" on 28.04.2018. Mr. Ravichandra, Assistant Professor in Computer Science, was the Trainer- cum-Resource Person. He explained about various PowerPoint techniques that could make a class more interesting. He spoke about how a PPT would deliver the message more clearly to the target audience.

The participants were given hands-on training in presentation techniques and were greatly benefited.




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**One Day Workshop on "Code Tantra" organized by Department of
Computer Science**

02.08.2017

The Department of Computer Science organized a One-Day workshop on in developing programming logics and coding techniques. The event was organized in association with M/s. Code Tantra Pvt. Ltd, Hyderabad.

43 students attended the event. Technical experts from M/s. Code Tantra Pvt. Ltd. trained students in developing programming logic which is very much needed for cracking interviews. Mr. P. Ravichandra, Assistant Professor of Computer Science convened the workshop under the supervision of Dr. K. Padmavathi, Principal. Student participants received good knowledge over communication and language skills which were quite helpful in their career building and further studies.




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One-Day Workshop on Interactive Board Usage Techniques
on
29.04.2017

A One-Day Workshop on "*Interactive Board Usage Techniques*" was conducted by the IQAC on 29.04.2017, to provide hands-on training to the faculty in the techniques of Digital boards. The workshop was aimed at creating awareness about the use of ICT tools in the classrooms and training the participants in the techniques of Interactive Boards.

Ms. Shailaja, the Resource Person, was from Globus Infocom, Hyderabad, a company that has been at the forefront of providing advanced, cost-effective and comprehensive technological solutions in the field of Education Technology. She provided a detailed hands-on training, which made the faculty familiar with the techniques. The Principal, Dr. K. Padmavathi, encouraged the teachers to make effective use of the new resources available and make their teaching more effective. These skills would, in turn, help the faculty to enhance the skills and knowledge of the students. When teachers are digitally literate and trained to use ICT, they can use innovative and technologically advanced approaches which encourage higher order thinking skills and provide creative and individualized options for the students.

The members of the Teaching Staff were highly enthusiastic and participated in the workshop with great interest.




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